

2020 Vision: A Three Year Plan Update Directional Statement 2018/19

Board Governance and Direction

During the spring of 2017 Nanaimo Ladysmith Public Schools (NLPS) reviewed the District Strategic Plan and adopted the following goals:

- Meet each student's unique needs
- The continuous improvement of instruction and assessment
- Reconciliation
- Organizational effectiveness and accountability to support student learning

In August of 2017, the Board of Education of Nanaimo Ladysmith Public Schools (NLPS) began to explore the new goal of Reconciliation and invited their partners and leaders in the community to begin their journey. Their work was recorded and witnessed by First Nations Elders and employees at a District and Board Retreat. During the fall of 2017, the Board began to explore their personal understanding of Reconciliation and developed a plan to move forward. (Appendix A - Beginning our conversation, blanket exercise, infographic by Sam Bradd).

During the retreat, the Board reflected on their accomplishments and what will be needed in the upcoming year. (Appendix B - Board Accomplishments). The retreat's keynote speaker, Cowichan Valley Superintendent, Rod Allen, spoke of the new views in education. *2020 Vision: A Three Year Plan* provides a template of the annual work to be done for the Board and staff and the commitment to collaborate and inform the entire learning community on the direction that the District is moving towards. The process of creating a new budget is imbedded in the 2020 Vision and the Framework for Enhancing Student Learning. The Framework provides an opportunity for students, their families, local organizations and the public to share their views on the direction the district should take in the coming years. (Appendix C - Framework for Enhancing Student Learning)

2020 Vision: A Three Year Plan

The Board initiated 2020 Vision: A Three Year Plan to address current and future learning, budget and facility needs.

2020 Vision will focus on the following over the next three years:

- Student Success
- Maintain financial stability and continuity
- Changing culture by moving towards increased collaboration and engagement



2020 Vision aligns with Ministry of Education (MoE), Board and district goals and is intended to meet the MoE's *Framework for Enhancing Student Learning*, a public commitment by districts in BC to work together to continuously improve student learning for each student, and to address long-standing differences in performance amongst particular students.

The district's *Framework for Enhancing Student Learning* is an annual process (Appendix D – Framework for Enhancing Student Learning) that links learning to Board and budget strategies and includes an engagement process with the community, identifying and utilizing the district's Asset Management Plan (AMP), establishing a long-term budget plan, recurring requests for feedback (How are we doing?), datadriven decision making, and strategic planning aligned with Board goals. The Board continues to update the NLPS Strategic Plan which contains the statements and beliefs that guide all district decisions.

As the district moves into the second year of our 2020 Vision it is time to analyze the data. To begin moving forward, the district must be strategic in its spending and continue to focus on students and their learning. The Budget must reflect the complex learning styles of all students and create support systems for all staff to accomplish their primary objective of increasing student learning and self-esteem.

On an annual basis, the district must decide to continue with its current plan or adapt to address current challenges. *2020 Vision* is a blueprint to explore the district's current successes and immediate needs for the following year. This process includes opportunities of input through a consultative process that is respectful, effective and aligns with the district's available resources to achieve the best possible future for students and the community.

2020 Vision Budget

The 2018-19 school year is the second year of the district's three-year plan to promote student learning and create opportunities for all students to be successful. This plan means that the district will continue to focus on capital and grant funding through the annual operational grant, into student support and educational programming, facilities renewal, and the vulnerable students in the district.

This plan will include the savings generated by the Frank J. Ney Elementary expansion project. In January 2017, the Ministry had given the district \$1.3 million to be used for the Frank J. Ney Expansion Project, which will be completed in July 2018. The closure of Rutherford Elementary School will create an operational savings of approximately \$500,000.

2020 Vision – Planning Process

With year 1 of the 2020 Vision: A Three Year Plan completed, district Board and staff have:

- 1) Updated Facilities Plan
- 2) Updated the district's Strategic Plan
- 3) Developed the Framework for Enhancing Student Learning
- 4) Asset management review and recommendations
- 5) The completion of the policy and administrative procedure manual



- 6) New transportation policy and administrative procedure
- 7) Collaboration and discussion on new reporting structure, curriculum and assessment
- Continued relationship building with unions to create a smooth flow of information and decision making
- Implementation of succession planning at all levels of the organization
- 10) Collaboration with partner groups of school timetables and calendars, with a focus on creating Professional Learning Community (PLC) opportunities
- 11) A greater focus on data driven conversations and decision making
- 12) Forecasting enrolment trends and shifting individual catchment areas
- 13) Centralized registration
- 14) ETAG Strategic Plan
- 15) Implementation of the SCC ruling and CEF funding
- 16) Completion of the NDSS Community Field
- 17) Completion of the MOE Equity Scan
- 18) Implementation of the NLPS Scanner
- 19) Continued development of partnership projects including École Hammond Bay, NDSS Renewal, Departure Bay, Harewood property, Ladysmith K-12 project, and the Woodbank project/Snuneymuxw partnership.

Asset Management

The Updated Facilities Plan called for the closure and consolidation of schools, which allowed the district to reduce annual operating costs, reduce future capital expenses, and identified capital assets for future consideration. In approving this plan, it has enabled the district's limited resources to be directed towards student learning.

The updated plan was divided into three stages:

- 1. Immediate actions to be undertaken in years one (2015-16) and two (2016-17)
- 2. Mid-term actions to be undertaken in years three (2017-18) to five (2019-2020); and
- 3. Long-term actions which include recommendations for year six.

(Appendix E - Updated Facilities Plan Implementation/Completion Timeline)

As the Updated Plan evolves, the district will continue reviewing surplus space for alternative use or sale through its Asset Management Plan. By disposing of surplus space, the district will generate funding that may be directed to enhance facilities and reduce operating costs, allowing more resources to be allocated directly to students. (Asset Management Plan 2018 Update to be approved by the Board of Education on February 28, 2018).

Mid Term - Year Three and Four

- 1. Completion of Frank J. Ney Expansion Project and closure of Rutherford Elementary school. Annual savings of \$500,000 realized.
- 2. Continue to analyze potential land dispositions including Woodlands Secondary, Shelby Street, Gabriola and South Wellington.



- 3. Meet with the Ministry of Education on potential partnership projects involving Asset Management Program.
- 4. Develop Project Identification Report (PIR) for École Hammond Bay gym and potential addition.
- 5. Continue to examine Dufferin Crescent looking at next best steps for school or alternate use.
- 6. Continue working with the Town and Council of Ladysmith moving towards a K-12 Learning campus and closing Ladysmith Intermediate School.

*It is recommended that the Board of Education begin a process of creating a consultation process on a new facilities plan focused on organizational effectiveness and accountability to support student learning in 2018-19.

Student Success

Three years ago, as the district sought closer alignment between operational budgeting and learning, the Department of Learning Services (DLS) moved to a very strategic plan for improving success for all students. An aspect of this plan focused on a pilot project with four elementary schools that we termed "Focus Schools". The initiative was based on the understanding that student reading rates are a critical determinant for their school success.

Based on funding realities and a focus on reading within a Response to Intervention framework, we provided supports to administration time, reading specialists, child and youth care workers, reading resources and training.

Our data is clear that grade four reading levels are a key indicator for future district graduation rates. Reading levels of all students is increasing as a result of this focus. The extra supports and focus has also shown great success in bridging the achievement gap between Aboriginal and non-Aboriginal students.

This success has confirmed that this is a model we will continue to plan, act, observe and reflect upon. Embedded in NLPS, is the lens of Collaborative Inquiry. In the spirit of highly effective professional learning, a cycle of continuous reflection and improvement is paramount to our success.

We believe that if we follow the focus school model we will significantly impact graduation rates. This model will also increase support systems for our vulnerable and Aboriginal students. The plan would include partnering and training opportunities with other local community agencies and VIU to develop seamless connections to homes and families.



Summary

In preparation of the 2018-19 budget, the district is actively gathering information and input from students and the community on how we are doing. Over the next two months each department will present to the Board information and data on current status, as well as their accomplishments from the past year and their future goals and strategies for 2018-19.

During these presentations, staff will be conducting a survey to receive further input from the community and its students. Principals will be discussing the "presentations" with PAC's and school communities. Grade 8, 9, and 11 students will be surveyed on what they feel learning should look like in NLPS. This information will be documented and presented to the Board on Wednesday, April 4, 2018. (Appendix F – NLPS 2020 Vision for Learning Progression Calendar).

Each department will then assemble individual budget strategy as suggestions for moving forward. Senior management will prioritize the presented strategies and staff will then incorporate as many prioritized strategies as possible into the budget. The Board will receive these strategies on April 4, 2018. The budget recommendations are based on the Board goals, and will include budget strategies that are focused on enhancing student learning.

Appendix A - Beginning our conversation, blanket exercise, Debrief by Sam Bradd

Appendix B - Board Accomplishments

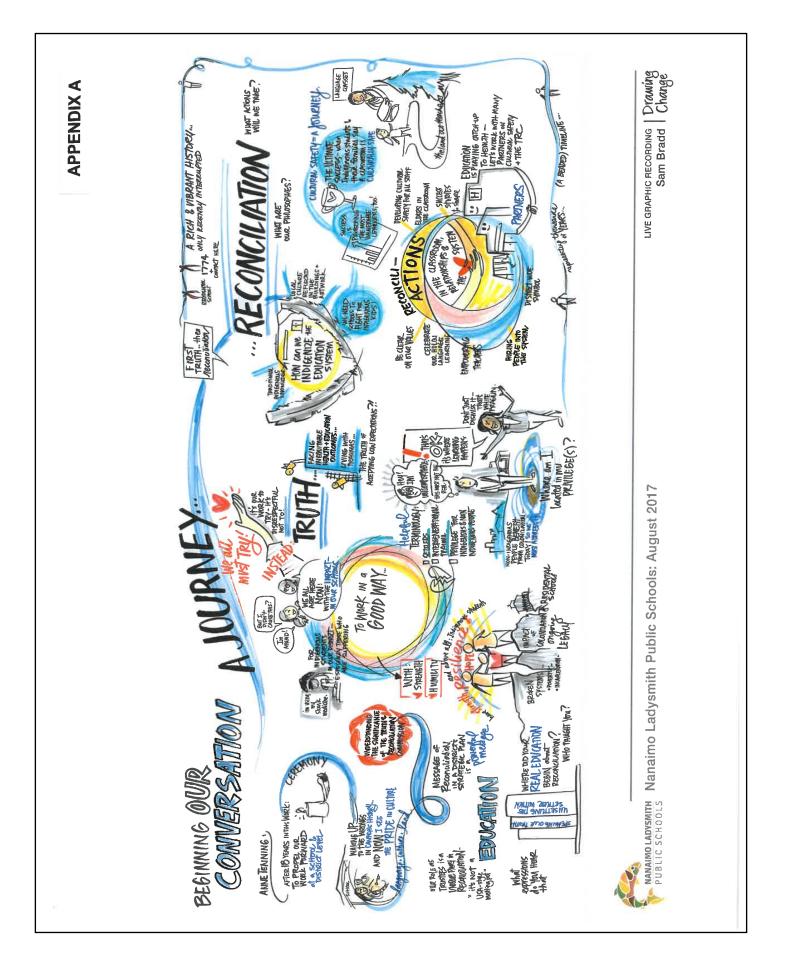
Appendix C - Framework for Enhancing Student Learning

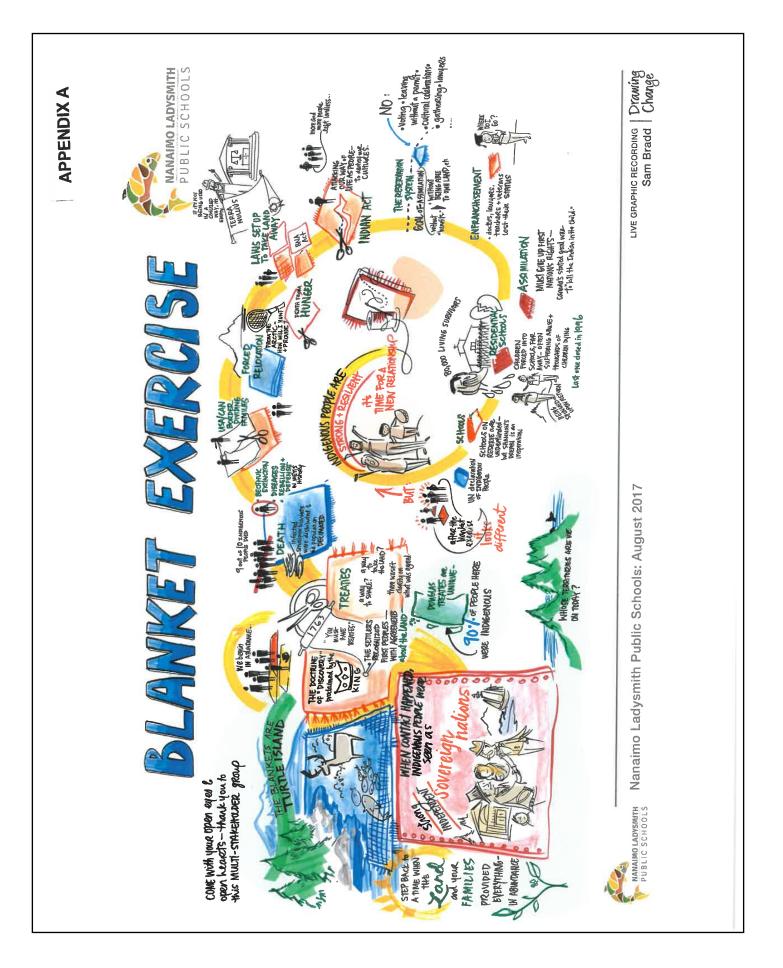
Appendix D - NLPS Framework for Enhancing Student Learning – Collaboration Cycle Chart

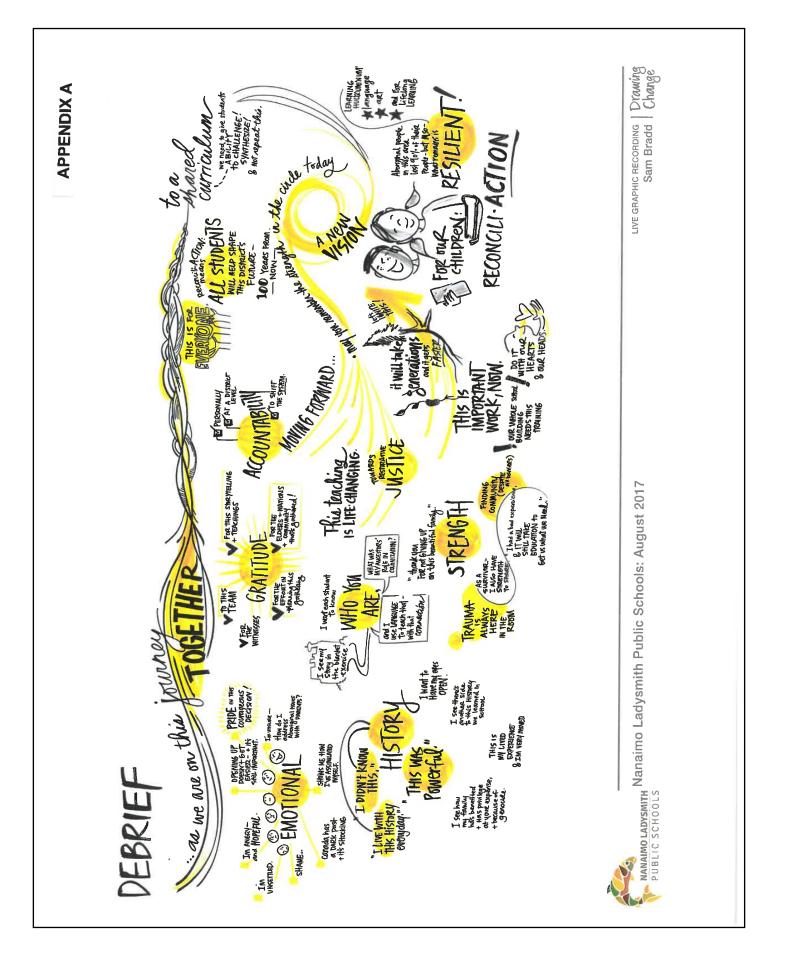
Appendix E – Updated Facilities Plan Implementation/Completion Timeline

Appendix F – NLPS 2020 Vision for Learning Progression Calendar









Board Accomplishments

Accomplishments

Superintendent, Secretary-Treasurer succession planning

Gr. 8/9 French immersion in Ladysmith Secondary School

Cedar Secondary reopening with a new progressive learning model

Closed Woodbank Elementary, Rutherford Elementary, Woodlands Secondary

Completed upgrade on Wellington Secondary under budget

Restructured Departure Bay to Eco School to create sustainability

Accepted Ministry/NLPS business Plan for Frank Ney Elementary Expansion

NLPS/City Partnership for new NDSS Turf Field

City purchase of Rotary Bowl/Serauxmen Stadium enhancing the NDSS and Sports Corridor

Reestablished relationships with all our partner groups

Reconciliation as a Broad Goal

L@H relocation to Island ConnectEd

New Strategic Plan

New Social Justice Policy

Stable relationship with Government and staff

Broad/Sr. Management alignment and relationship very effective

District-wide assessment committee "Nacu Mat Tutalat" and implementation of NLPS Assessment tool

Trustee Legacy Fund

New Board room set-up

Live Stream Board meetings

Realizing a sustainable budget

Demolished Harewood Elementary at no cost to the District



APPENDIX B

	APPENDIX B
District Learning Committees collaborating with all partner groups, Nacu Mat Tutalat and ETAG	
District Calendar review and implementation of standardized timetable	
District-wide roll out of technology (chrome books/iPads)	
Comprehensive transportation policy study and review	
Creation of administrative Procedure	
Standardized and funded early years classroom enhanced funding	
Built new courts at Cedar Elementary in partnership with the community	
New Central Nanaimo Catchments	
Sale of Old Victoria site to Clay Tree	
Harewood Gym revamped for high performance	
Baseball Academy to Dover Bay Secondary	
Trustee as Vice President, BCSTA	
Vast and CTC moved to John Barsby	
Clarified and Aligned District governance and policies	
Moved all Departments to a 3 year annual planning schedule	
Adopted a lean management model	
Supported Centralized Registration	
Development of District Learning Framework	
Technology into classrooms	
Calendar and School Schedule Committee	
Implemented a new curriculum while dealing with the SCC	

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Framework for Enhancing Student Learning

This past year, education partners worked together to improve school district and school planning and reporting requirements of boards of education for enhancing student learning in BC's public school system.

BC's draft *Framework for Enhancing Student Learning* reflects a public commitment by education partners to work together to continuously improve student learning for each student, and to address long-standing differences in performance amongst particular groups of students, most notably Aboriginal students, children in care, and students with special needs.

An overview of the draft *Framework* is being shared to inform the development of a final policy document in May 2016 and to facilitate transition to new locally-developed school district and school planning efforts for the 2016/17 school year.

To support planning and use of evidence, the Ministry has developed a <u>reporting tool</u> that provides easy access to provincially-collected evidence.

What is Different

- Developed in consultation with provincial education partners
- Shared responsibility for student learning (through meaningful partner involvement)
- A focus on each student, as well as particular populations of students
- Valuing the learner as a whole (going beyond intellectual to include human, social, and career development)
- Increased flexibility in how and when plans are developed
- Fewer reports
- Report to and for your local community
- Increased focus on continuous improvement and system-wide capacity building
- Flexibility to refine provincial framework as needed

What is not Different

- Continuing to use and build upon processes and structures that are working
- Valuing school and district planning and improvement efforts
- Continuing to recognize and value the many amazing things that are being done to enhance student learning in schools, districts, and communities across BC

Guiding Principles

The following set of principles guided the development of the draft *Framework for Enhancing Student Learning*, and will be used as an ongoing reference point in its implementation and continuous improvement.

The Framework for Enhancing Student Learning:

- 1. is grounded in the belief that all education partners are responsible for student learning, with each having unique responsibilities
- creates a system-wide focus on student learning, to ensure each student in BC achieves his or her full potential
- 3. is meaningful, impactful, flexible, realistic, and sustainable

https://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/enhancing-student-learning

- 4. addresses differences in performance among particular groups of students, most notably Aboriginal students, children in care, and students with special needs
- 5. is strength-, support-, evidence-, and results-based
- 6. reflects system-wide commitment to continuous improvement and life-long learning
- 7. continues to build public confidence in BC's education system.

Elements of the Framework



- 1. A system-wide focus on intellectual, human, and social, and career development. These goals broaden the focus of the previous framework to better reflect the whole learner and align with the provincial Mandate for the School System. School district and school plans are to be developed with careful consideration of these goals and the local context.
- Meaningful and effective planning for continuous improvement. Under this Framework, school districts and schools will be expected to continue to develop multi-year district and school plans, but in a manner that is more relevant to local contexts and needs. School districts will now be required to produce only one district plan, instead of multiple plans.

Plans will be expected to reflect local efforts to support each student and specific groups of students, including Aboriginal students, children in care, and students with special needs.

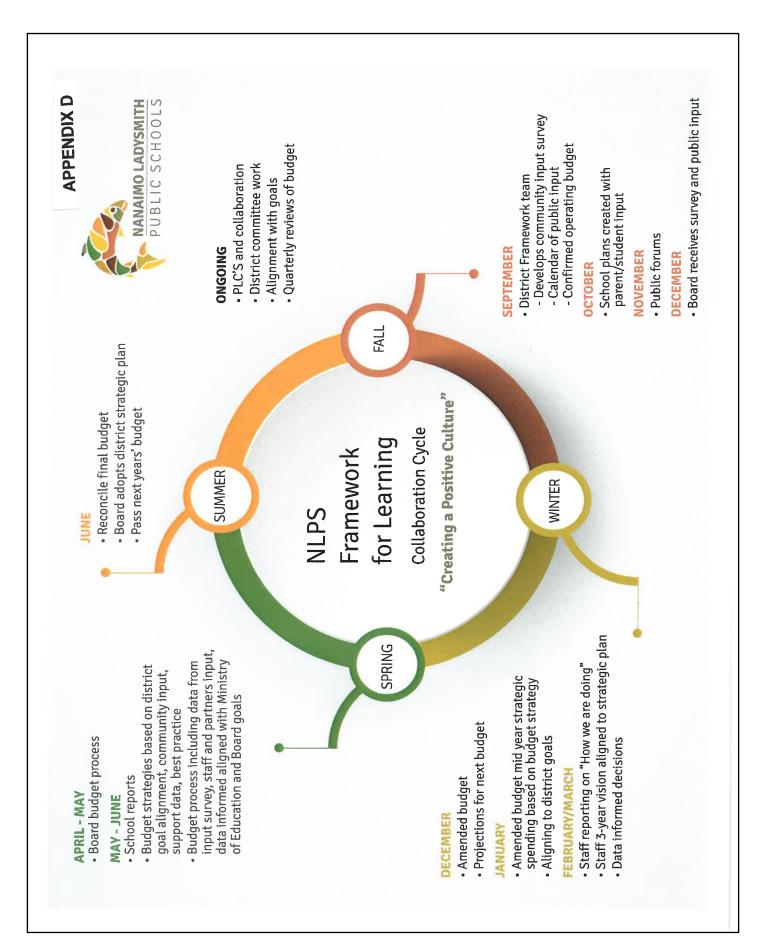
The plans will be public reports to and for their local community. Boards must develop and publicly communicate a process for developing, reviewing, refining, and approving school district and school plans, and, in the spirit of collaboration, for including local education partners in this process.

- 3. Effective communication of evidence, reported at least annually, by districts and the province. The province and districts will report at least annually on overall results, as well as results for Aboriginal students, children in care, and students with special needs. Evidence should be meaningful and inform the school district's and school's plan and priorities for enhancing student learning.
- 4. System-wide capacity building through team-based supports focussed on continuous improvement. The Ministry of Education and its education partners will work together to utilize existing structures (e.g., partner chapters, non-instructional days) and build new team-based supports to act on provincial and local priorities for enhancing student learning (e.g., a provincial team to support Aboriginal learners).

Linkages with existing local agreements (e.g., Aboriginal Education Enhancement Agreements) to ensure consistent and meaningful support of Aboriginal students.

https://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/enhancing-student-learning

APPENDIX C



APPENDIX E

Updated Facilities Plan Timeline

		Years 1 and 2: 2015-2016
Completed	Fall: 2015	1. Discuss the NLPS 2015-21 Updated Facilities Plan with the Ministry of Education.
Board Discussion September 16, 2015	Fall: 2015	 Begin consultation on closure and consolidation process: North Zone Central Zone South Zone
In Progress		3. Create a NDSS Advisory Committee to be tasked with developing next step recommendations for the redevelopment of NDSS and site. This committee will continue high-level conversations about the NDSS 40-acre property and school building. This will include working closely with Vancouver Island University and the City of Nanaimo in establishing partnerships based on common vision points. The Board has put aside \$100,000 for 2015-16 in support of this work.
№ тво		4. Create a Ladysmith Zone Advisory Committee to be tasked with developing next step recommendations for the redevelopment of school facilities in the Ladysmith zone. This committee will work with the Town of Ladysmith to begin high-level conversations for the Ladysmith Zone schools and their revitalization. This committee will work closely with Ladysmith Council in establishing partnership based on common vision points. The Board has put aside \$50,000 for 2015-16 in support of this work.
I In Progress		5. Discuss and review feasibility of creating a Grades 8 and 9 French Immersion program at Ladysmith Secondary (LSS). Since the move of École Davis Road to North Oyster Elementary School, the K-7 French Immersion program has shown continued success. Parents and staff have brought forward the idea of having a Grade 8 and 9 French Immersion program at LSS, with French Immersion students choosing to either remain at LSS for their regular Dogwood certificate or go to NDSS for their Dual-Track Dogwood certificate. During this study, the district would also look at potential of attracting out-of-district students to attend the LSS French Immersion program.
⊡ твр		6. Work with the City of Nanaimo and begin planning for the construction of École Hammond Bay gym. The Board has set aside \$25,000 for planning toward this project. This project has been suggested for many years and needs to be brought forward, or alternate plans made around this facility.

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Board Discussion September 16, 2015		 7. Consultation to begin on moving: Learn@Home K-7 Learn@Home 8-12
Board Discussion September 16, 2015		8. Consultation to begin on moving the district's Skills for Life program to Georgia Avenue Community School. Currently, students are transported from across the district to Rutherford Elementary. Recommendation by the Assistant Superintendent Learning Services, Diversity and Equity is that this program and services be housed more centrally in the district. Georgia Avenue elementary provides ample space and accessibility. Any special equipment required, will be provided to the rooms that house these students.
Board Discussion September 16, 2015		 Staff to review and make recommendation on the location of district schools/programs housed presently at NDSS, John Barsby, and Woodlands Secondary Schools. This information will be used during the district consultation process.
Completed		 Completion of Board closure / consolidation consultation process and, Board decision on closure / consolidation.
Completed	2015 (November)	2. Continue District Facilities Plan discussions with the Ministry of Education. Note: As soon as this amendment to the plan is adopted by the Board, the district will need to enter into discussions with the Ministry about moving forward. The updated facilities plan will focus on financial sustainability and capacity utilization – which the Ministry of Education regards favourably.
		 School consolidation working groups make recommendations for student transitions.
2016 Establish Budget Process	-	 Budget process to include school closure savings and other recommendations from review and reports. (See Appendix A)
Based on Consultation and Board Direction	2016 (Spring)	 Begin design and construction plans for a new wing at Frank J. Ney Elementary. Originally planned for this school included this additional wing, but it was not built. The wing would house the additional students coming from potential Rutherford elementary.
Based on Consultation and Board Direction		1. Review all catchment consolidation plans.
Completed		2. Open Cedar Secondary School (Grades 8-12).
Ongoing	2016 (Fall)	 NDSS Advisory Committee model continues to give direction of next steps for the redevelopment of NDSS and site.
Ongoing		 Ladysmith Zone Advisory Committee continues to give direction of next steps for the redevelopment of Ladysmith zone schools.
Completed 2020 Vision (M. McKay)		 Begin a formal study by an outside consultant of the on future usage of Rock City, Departure Bay, Cilaire, Dufferin Crescent sites with recommendations for future school development. Note: This includes consultation as to the status of Departure Bay elementary school, with a report to be received by the Board in the Spring of 2017.

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		Years 3 and 4
Ongoing	2017-19 (September)	 NDSS Advisory Committee to continue developing next step recommendations for the redevelopment of NDSS and site. * NDSS Sale of Properties and Joint Field: Continue to work with City of Nanaimo on the NDSS lands disposition. Year 3
Ongoing	June 30, 2018 Anticipated Completion	 *Frank J. Ney Expansion Project: Closure of Rutherford Elementary school with an annual savings of \$500,000 realized. Year 3 Completion of Frank J. Ney Addition. Year 3
Ongoing	Awaiting Ministry Approval	 *Hammond Bay: Develop Project Identification Report (PIR) for Hammond Bay gym and/or addition. Year 3. Secure funding and build Hammond Bay gym and/or addition. Year 3
Ongoing		 *NDSS Facility Upgrades: Staff complete an analysis of needs and prepare for upgrades to start. Year 3 Staff commence improvements/renovations. Year 3
Ongoing	Not being considered at this time	 *Dufferin Crescent: Create an analysis of schools for potential consolidation. Year 3 Staff develop PIR and secure funding for Dufferin Crescent site and apply to the Ministry. Year 4 Staff possibly build an addition at Dufferin Crescent and begin transition process for students to new school. Year 5
Ongoing		 Ladysmith Schools: Continue conversations in Ladysmith zone with Town Council and move towards a reconfiguration of schools by closing Ladysmith Intermediate School. Years 3 & 4
		* Ladysmith Zone Advisory Committee to continue developing next step recommendations for the redevelopment of school facilities in the Ladysmith zone.
		Years 5 and 6
Ongoing	2019	 Review all information from the previous 4-year updated 10 year Facilities for Learning Plan and committee work to begin process or next steps and create a new Facilities Enhancement Plan.

*Updated as of February 8, 2018

APPENDIX F



NLPS 2020 Vision for Learning Progression Calendar

Date	Meeting
August 2017	
August 23/24	Board/Sr. Management Retreat
August 30	NLPS/RDN Partnership Meeting
September 2017	
September 19	NLPS/Ladysmith Township Partnership Meeting
October 2017	
October 5	NLPS/ Snuneymuxw-Learning Framework/Partnership Meeting re: Survey
October 10	NLPS/District of Lantzville Partnership Meeting
October 16	NLPS/Ladysmith Township Partnership Meeting
October 24	Ministry of Education Equity Scan
November 2017	
November 3	NLPS/Ministry of Education Meeting in Victoria
November 22	Ministry of Education Equity Scan
December 2017	
	2017-18 MOE Fall Recalculated Operating Grant Information
	Budget Strategy review for 2017/18 amended budget
	ACE Meetings on amended budget
	Budget Calendar to the board Projection enrolment calendar for schools
	OOC Policy review
December 1	NLPS/Snuneymuxw Partnership Meeting
December 3	NLPS/Ladysmith Township Partnership Meeting

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January 2018

January 8	Meeting with NDTA
January 10	Central Registration Opens
January 10	Meeting with CUPE
January 12	Meeting with DPAC
January 17	Business Committee Meeting Forecast Amended Budget
January 15-19	Schools begin 2018/19 enrollment projections
TBD	Learning Services Forum Amended Budget and new mid-year budget Strategies Work to prepare 2017-18 Amended Budget
February 2018	
February 6	Meeting with DPAC
February 7	Education Committee Meeting
February 7	Meeting with CUPE
February 14	Business Committee Meeting (To receive draft) 2018/19 Projections (10 min) 2017-18 Amended Budget (30 min)
February 15	Projections completed in draft Enrolment Estimates due to Ministry of Education for 2018/19
February 21	 Special Board Meeting Board adopts 2017/18 Amended Budget Department Presentations: 2020 Vision (Sup./ST) (30 minutes) Facilities (60 minutes) HR (30 minutes)
February 21	Thought Stream Feedback Survey Opened (Parents/Students/Employees/Partner Groups)
February 28	 Regular Board Meeting Department Presentations: Communications (20 minutes) Information and Technology Department (20 minutes) Finance Department (20 minutes) NDTA (20 minutes) Submit 2017/18 Amended Budget to Ministry of Education

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March 7	Education Committee Meeting (4:00 pm)
	Business Committee Meeting (6:00 pm) Department Presentations:
	Department of Learning Services (60 minutes)
March 9	Survey Closes
March 14	Regular Board Meeting CUPE Presentation (20 minutes)
TBD	Meet with NDTA, CUPE and DPAC MOE 2018/19 Funding Announcements
March 14	Staffing to Schools
March 31,	School Calendar due to Ministry of Education
March 17 – April 2	Spring Break (Includes Easter Weekend)
April 2018	
April 4	Education Committee Meeting Survey Results (30 minutes) Department Budget Strategies Prioritized (60 minutes)
	Meet with NDTA, CUPE and DPAC
April 11	Business Committee Meeting 2018/19 Budget #1 Staff presents recommended Budget for 2018/19
	Meet with NDTA, CUPE and DPAC
April 12	Budget Information Working Session (4:00 – 6:00 pm)
April 18	Special Business Committee Meeting 2018/19 Budget #2 Final information session and final direction to staff re: priorities
	Meet with NDTA, CUPE, DPAC
April 25	Regular Board Meeting Adopt 2018/19 Budget
April 26	Tentative Special Board Meeting Re Budget (If needed)
May 2018	
Мау	Submit 2018/19 Budget to Ministry of Education
June 2018	