

## **TOPICS**

Clocks Return to Standard Time – Fall Back  
Snow Closure Policy  
Retirement Functions

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**FALL BACK** – It's that time of the year again! Remember to set your clocks back one hour Saturday, November 4 before bedtime. Standard time returns at 2 a.m. Sunday, November 5.

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**SCHOOL CLOSURE** – If schools are closed due to snow, or any other weather-related problems, announcements will be made on local radio stations (WOLF 106.9 FM, WAVE 102.3 FM, and 91.7 COAST FM) by 7 a.m. on the day of the closure. Please do not call the radio station – tune in and listen for the announcements, which will be made on a regular basis.

In addition, the district will post the information on the district's website, Twitter, Facebook and mobile app. Please keep in mind, however, that there may be situations where this is not always possible, for example, power outages or technical problems. The most reliable method is to listen to the local radio stations.

## **FOR STUDENTS**

- Listen to the radio stations for announcements of school closures, as described above and on the mobile app.

## **FOR TEACHERS**

- Teachers (NDTA) have a clause in their collective agreement, which excuses them from attending on a day when classes are not in session due to inclement weather.

## **FOR SUPPORT STAFF WORKING WITH STUDENTS**

- Support staff (CUPE) working directly with students have the option of reporting for work and being assigned meaningful work. If they do not report for work, they must take a vacation day or a day without pay.

## **FOR OTHER EMPLOYEES**

- All other employees, including management staff and support staff (CUPE) who do not work directly with students, are expected to report to work. Any of these employees who are unable to report to work on a day that schools are closed must take the day as a vacation day or a day without pay.

## **EXPECTATIONS OF PRINCIPALS**

Principals are expected to report to their schools on mornings when schools are closed, in the event that students arrive at school.

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**RETIREMENT FUNCTIONS** – If you are planning a retirement event that you would like posted in NLPS News, please send it to [communications@sd68.bc.ca](mailto:communications@sd68.bc.ca).

- Colleagues and friends are hosting a retirement celebration on **Thursday, December 14** for **Sandy Askham** and **Patti Lockhart**. Stop in at the Black Bear Pub between 4 and 6 p.m.

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To submit an item for NLPS News:

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