



**RE: Out-of-Catchment Applications**

Dear Parents and Guardians:

This letter is to inform you that the district has placed a moratorium on elementary Out-of-Catchment (OOC) placement for the 2019-20 school year. This is a similar decision the district had made this time last year.

Due to various factors, the district may not be able to accommodate OOC application requests. These factors include: increasing enrolment across the entire district, and class size and composition.

The district realizes that this may affect a small number of families across the district. However, the focus continues to be that we maintain space for all in-catchment students in their school community.

Details on school choice can be found in [Administrative Procedure 303 – Student Registration and School Choice](#).

School capacity and space will be continually reviewed over the summer and further information will be shared in September. Parents are reminded to have their child actively attend their catchment school until notified otherwise.

For more information visit the district's [Registration](#) webpage.

Thank you for your understanding,

Tim Davie  
Deputy Superintendent