



A letter from the Finance and Communications
Departments

September 9, 2020

Dear families,

We are looking forward to having your child back in school! This is a letter to explain new platforms we have implemented that will streamline some of our past practices.

As you know we have made several modifications to how we operate in order to mitigate the risk of COVID-19. We want to assure you that the health and safety of your family and our staff is our highest priority.

Please Pay School Fees Online

As part of those modifications, we are asking you to use our new online payment system (School Cash Online) to purchase school items when you can. Cash can play a significant role in virus transmission, and we are working toward following the World Health Organization (WHO) recommendations to use contactless payments to mitigate virus spread.

Please Sign Forms Online

As another method for reducing transmission, we are also asking that you use the School Cash Online system to electronically sign school forms. The first electronic form we have created is a mandatory measure put in place by the Province of B.C. and the Provincial Health Office. The daily health check form and other consent and permission forms that relate to your child(ren) will be accessible online (as they become available) for electronic signature, in lieu of students bringing home paper forms.

Paying and Signing Forms Online is Fast and Easy

Paying school fees and signing school forms online is fast and easy and can be done from any computer or smartphone.

Get setup in three simple steps:

1. **Create Your Profile:** Go to <https://nlps.schoolcashionline.com> and click on "Register" and fill in all appropriate fields.
2. **Confirm Your Email:** Check your inbox for the email confirmation and click on the link inside. Sign in with your new login details.
3. **Add a Student:** Click "Add Student" and fill in the required fields with your child's details.

More information and instructions on how to sign up and use School Cash Online are available here <https://www.sd68.bc.ca/schoolcashionline/>.

Helping to Keep Everyone Safe

We want to thank you in advance for helping us implement these new processes

Together we can make a difference! Thank you.