

Energy Manager

Duties

- Manages the Districts utility budget and maximizes available utility funding including applying for incentive opportunity programs.
- Manages energy related and other assigned capital project upgrades from concept to completion.
- Develops and maintains the organizations Strategic Energy Management Plan.
- Runs and analyzes reports uses the Districts utility management software to verify energy consumption against targets and benchmarks including water consumption.
- Reports Carbon Footprint through The Clean Government Reporting Tool; prepares annual Carbon Neutral Action Report.
- Leads employee awareness training and school based behavioral programs, aligning goals with organizational priorities.
- Develops and reports out success stories to internal and external stakeholders.

Required Education

Must possess at least one of the following:

- Masters designation in business, planning, sustainability or appropriate field
- Registered Professional Engineer
- Registered Engineering Technologist
- Certified Energy Manager (CEM) designation
- BCIT Sustainable Energy Management Associate
- UBC Masters in Clean Energy
- Red seal electrician, HVAC, instrumentation, or relevant discipline

Required Skills and Experience

- Five (5) years' work experience including supervisory, capital project management and customer service.
- Demonstrated knowledge and experience with energy efficient technology related to lighting systems, HVAC systems, cooling plant equipment, heating plant equipment and building automation.
- Sound experience in project management, business case development, budget management and contract management.
- Knowledge of construction contract law, CCDC documents, public tendering practices, bonding and surety, bid depository rules and procedures.
- Knowledge of up-to-date building technology for architectural, mechanical, electrical and structural disciplines.
- Ability to read and understand drawings and specifications.
- Ability to recognize errors, deficiencies and faulty workmanship of designers and contractors.
- Excellent interpersonal skills, including facilitation, collaboration, and relationship building.
- Excellent verbal & written communication, interpersonal and presentation skills for all levels in the organization.
- Demonstrated leadership and management skills.
- Proficiency with computer software including Microsoft Word, Excel, PowerPoint and utility management programs.
- Valid BC Class 5 Driver's License.

An equivalent combination of education, training, and experience may be considered.