

2.15P Trustee Criminal Records Check

1. Each Trustee, once elected, will apply for a Criminal Records Check (CRC), inclusive of a Vulnerable Sector Search (VSS), through the Ministry of Justice’s Criminal Records Review Program (CRRP). This process will be facilitated by the Secretary-Treasurer.
2. Each Trustee will then be restricted to contact with students under the supervision of a teacher or administrator until the results of the CRC/VSS have been received by the Secretary-Treasurer, and disclosed to the Board.
3. The Secretary-Treasurer will notify the Board of Education upon receipt of a letter from the Deputy Registrar, indicating a Trustee applicant is at risk and cannot volunteer with students.
4. The Board, upon receipt of a notification indicating that a Trustee applicant is at risk and cannot volunteer with students, will take the appropriate action and/or put into place restrictions/limitations to ensure that the individual is not in a position where they work or volunteer with, or have unsupervised access to, students under its care and authority.

Consequences of Non-Compliance

Any Trustee who fails to submit to a CRC/VSS will be restricted from unsupervised access to schools and students until a completed CRC/VSS is submitted through the Criminal Records Review Program.

Legal References:

Monitoring Method:

Internal Reports/Superintendent

Monitoring Frequency:

Adopted:

2014.09.24