



**BOARD OF EDUCATION**  
**Nanaimo Ladysmith Public Schools**

**BOARD MEETING**  
**ACTION SHEET**

**DATE:** April 25, 2018  
**TO:** Board of Education  
**FROM:** Carrie McVeigh  
**RE:** Facilities and Asset Management Plan - Update

**RECOMMENDATION:**

*That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve this Updated Facilities and Asset Management Plan Report.*

**BACKGROUND:**

The Nanaimo Ladysmith Public Schools' (NLPS) 10-year Enhanced Facilities for Learning Plan (EFLP), June 2013, was updated in June 2014 and again in September 2015. It proposed to chart the course necessary for the district to realize financial sustainability for the foreseeable future. Staff recommended at that time, that it was prudent to review any long-term plan on an annual basis.

The 'Becoming Sustainable' budget approved school closures and consolidations to reduce annual operating costs; the reduction of future capital expenses; and identified capital assets for future consideration. Further, the plan enabled the district's limited resources to be directed toward student learning.

By Board motion, staff were directed to move forward with the following actions, which have all been accomplished:

Becoming Sustainable Mandate

- 1) Reopen Mount Benson Elementary School (motion only);
- 2) Relocate Learn@Home K-7 to Mount Benson (motion and bylaw);
- 3) Relocate Learn@Home 8-12 to Mount Benson (motion and bylaw);
- 4) Close Woodbank Primary School on June 30, 2016 (motion and bylaw);
- 5) Close Woodlands Secondary School (with the relocation of secondary academies) on June 30, 2016 (motion and bylaw);
- 6) Close Rutherford Elementary School by June 30, 2018 (motion and bylaw);

- 7) Relocate Elementary Skills for Life K-7, June 2016 (motion);
- 8) District Programs: Share all consultation information and data with NDSS Advisory Committee for further recommendation as it pertains to the development of the district vision and NDSS site;

The following outstanding Board motions continue to be in progress:

- 1) NDSS Advisory Committee model continues to give direction of next steps for the redevelopment of NDSS. This committee was held in abeyance pending the property sale and disposition process and joint initiative for the construction of an artificial turf field. The Committee will be re-mobilized to commence the next phase of study on NDSS, upon completion of the land sale.
- 2) Ladysmith Zone Advisory Committee continues to give direction with respect to the next steps for the redevelopment of Ladysmith Zone schools. Preliminary meetings with the Town of Ladysmith have occurred.

In year one of the 2020 Vision and the Learning Framework, the Board approved a further list of AMP and Facilities initiatives for implementation of the Updated Facilities Plan, over the next three years (2017-18 to 2019-20).

#### Vision 2020 Mandate

1. NDSS Sale of Properties and Joint Field
  - Continue to work with City of Nanaimo on the NDSS lands disposition
  - Year 2

*In a joint venture, sell NDSS properties (Rotary Bowl, Sereauxman Stadium and triangle parcel) to City of Nanaimo and jointly build an artificial turf on NDSS property (motion and bylaw). Sale and field completed – 2017/2018.*

2. Frank J. Ney Expansion Project
  - Closure of Rutherford Elementary school with an annual savings of \$500,000 realized
  - Year 3

*Completion of Frank J. Ney Addition – July 2018*

3. Hammond Bay
  - Develop Project Identification Report (PIR) for Hammond Bay gym and/or addition
  - Project Definition Report (PDR) already complete for Gym secure funding and build Hammond Bay gym and/or addition
  - Years 3-5

*Board approved Gym Expansion with funding through local capital. Ministry of Education approved School Addition through 5 year capital plan. Both projects have commenced.*

4. NDSS Facility Upgrades
  - Staff complete an analysis of needs and prepare for upgrades to start improvements/renovations
  - Year 3
5. Dufferin Crescent
  - Create an analysis of schools for potential consolidation
  - Staff develop PIR and secure funding for Dufferin Crescent site and apply to the Ministry
  - Staff possibly build an addition at Dufferin Crescent and begin transition process for students to new school
  - Years 3-5
6. Ladysmith Schools
  - Continue conversations in Ladysmith zone with Town Council and move towards a reconfiguration of schools by closing Ladysmith Intermediate School
  - Years 3-5
7. New Facilities Plan
  - Begin consultation on a new facilities plan and future vision
  - Years 4-6

Additional Approved AMP Activity

- Sell Old Victoria Road property to ClayTree Society (motion and bylaw)  
Sale completed – August 2017
- Asset Management Plan – February 2018 (Board approved)

**FUTURE PLANS:**

Through budget decisions made in *Becoming Sustainable* and, with the recent incline in student enrollment, the Board's financial position is healthy. During the 2018/2019 Budget process, the Board supported approximately 4.3 million dollars in budget initiatives and additions.

It is projected that enrollment will continue to grow slowly and it is time to embark on a new 10 year facilities plan to determine what other properties can be sold or secured for future use and, if the school district needs include any further consolidations, renovations, additions or new schools.

The Ministry of Education is not approving any further funding to support capital needs arising from the 2002 restored language. Nor, is there funding support for portables. In this regard, the Board must keep their local capital account with the necessary monies to support the next long term facilities plan. It is advisable for the Board to consider transfers to local capital, from surplus monies, to support ongoing needs, such that the Board is self-sustaining and not overly reliant on Ministry funding. Adequate monies are needed to support future capital needs, with or without, Ministry funding.

Staff recommend the next primary focus be on creating a new 10 Year Facilities Plan while continuing its focus on projects already in progress.

1. New 10 Year Facilities Plan – Commence Summer/Fall 2018. Complete 2018/2019

To guide overall direction for district facilities and the current list of planned initiatives as identified in the mandates of *Becoming Sustainable* and *2020 Vision* and;

to explore possible dispositions for Woodlands and Selby and other properties as outlined in the February 2018, AMP Stop Light Diagram

2. Hammond Bay – Addition and Gym – Commence and Complete. 2018/2019

3. Frank J Ney – Complete School and Transition Students. Summer/Fall 2018

Under New Facilities Plan, continue specific exploration of and, plans for:

- NDSS Revitalization
- Ladysmith Zone
- Dufferin Crescent
- Harewood Property. Possible Inter-agency community hub with the relocation of Learning Alternatives

**Appendices:**

Appendix A: Updated Facilities Plan, June 2014

Appendix B: Updated Facilities Plan, September 2015

Appendix C: Updated Facilities Plan Timeline

Appendix D: AMP Stop Light Diagram