



2020/21 Preliminary Annual Budget

June 2020



Nanaimo Ladysmith Public Schools
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District Overview

Nanaimo Ladysmith Public Schools is the second largest school district on Vancouver Island and resides within the traditional territories of the Snuneymuxw, Snaw-Naw-As and Stz'uminus First Nations. In addition, the District is a proud community partner with the Tillicum Lelum Aboriginal Friendship Centre, Kwumut Lelum, and the Mid Island Métis Nation.

The District boasts approximately 14,700 students and offers a full range of programs from Kindergarten to Grade 12 with additional programs for pre-school and adult learners. There are 27 elementary schools; 8 secondary schools (including Learning Alternatives and Career Technical Centre); one distributed learning school – Island ConnectEd (K-12); and approximately 2,200 employees.

The District encompasses the city of Nanaimo, the town of Ladysmith, the District of Lantzville, Gabriola Island, North Oyster, Cedar and many other communities which represent a population of 126,047 (2016 Census). The District's annual consolidated Budget is \$166 million.



Message from the Superintendent

I am pleased to present the proposed recommended budget for 2020-21. While we are in a time of great uncertainty this budget will allow us to continue to support our strategic plan, maintain current programming, react to COVID19 and plan for the future.

We continue to invest in reconciliation, supporting Hul'q'umi'num' in our schools and supporting the continued operations of Qwam Qwum Stuwixwulh School. We continue to invest in upgrading our IT infrastructure to support the demands of our students and ensure access to 21st century learning. We continue to have some of the lowest ratios of adults to students in many, many years, which ensures meaningful connections for all students in addition to reasonable class sizes and supports for students.

We are also addressing the impacts of COVID19. We are supporting our ISE program by planning for limited enrollment but at the same time, maintaining many of the support structures of the program to ensure that when COVID19 is over our ISE program will be strong. It will still provide our students with new international perspectives and the Board with operating dollars. We are planning conservatively. While we are hopeful that we will see increased enrollment beyond projections, our estimates are on the low end. We have also created a \$200,000 COVID19 response fund to support COVID19 related expense including cleaning supplies, increased custodial, technology or other supports that may arise in the next school year. We feel that we are balancing a prudent approach with our goal of spending today's dollars for today's children.

Finally, we anticipate savings in the current year ending June 2020. These savings are not seen in the budget and will not be known until the September Board meeting. We feel, however, that at that time we will be able to rebuild our small cushion to deal with rainy days, which hopefully will not long include COVID19. Also not reflected in the budget is the continued commitment of our District to continue to seek opportunities for internal staff to deliver capital projects.

I am certain that this budget will support the strategic direction of the Board, support the operational plans of staff and address the risks of this unprecedented time.

Sincerely,

Scott Saywell

STRATEGIC PLAN

Our strategic plan defines the key areas of focus as we work together to support student learning in order to achieve our vision of Success for All.

The District's goals and objectives are guided by the four goals of the Board's Strategic Plan:

- ☐ Continuous improvement of instruction and assessment
- ☐ Safe, caring and healthy learning and working environment that is inclusive of the diversity of our entire learning community
- ☐ To be a leader in environment stewardship and sustainability
- ☐ Truth and reconciliation

Vision

Courageous, innovative, inclusive and personalized learning community that inspires success for all.

Mission

To educate all students to become confident, curious and caring citizens by creating an inspiring, inclusive and healthy environment to work, learn and play.

Values

Student Centred Accountability, Collaboration, Diversity, Equity, Honesty, Inclusion, Integrity, Mutual Respect, Sustainable, and Transparency.

SYEYUTSUS FRAMEWORK

Truth and Reconciliation is a significant goal of Nanaimo Ladysmith Public Schools (NLPS). The goal of reconciliation was established by the Board of Education in response to Canada's Truth & Reconciliation Calls to Action and is underpinned by the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP). In partnership, NLPS and Indigenous Knowledge Keepers are committed to continue working together on the journey of reconciliation.

Nanaimo Ladysmith Public Schools commits to honoring the land and using this Framework to guide and inform by:

- ☐ Working with our students, staff, Indigenous Knowledge Keepers, and community partner groups in a spirit of respect, courage and vulnerability to bridge together different views and beliefs, in a restorative caring way.
- ☐ Providing ongoing and meaningful learning opportunities for all students, staff, and community partner groups.

BUDGET TIMELINE

In accordance with the School Act, school districts must approve a balanced budget and submit it to the Ministry of Education by June 30, 2020. The table below outlines the 2020/21 Preliminary Budget timeline.

Date	Meeting
February 12, 2020	Business committee Meeting 2020/21 Enrolment projections presentation 2020/21 Draft Budget Calendar
February 26, 2020	Open Board of Education Meeting Approval and adoption of the 2019/20 Amended Annual Budget (3 readings)
March 11, 2020	ThoughtExchange Survey to go out
April (TBD)	Meetings with Partner Groups
April 1, 2020	Education Committee Meeting
April 22, 2020	Business Committee Meeting MOE Operating Grant/Funding Update Thought Exchange Feedback
April 29, 2020	Student Engagement Session (Online – 11:00am)
May 6, 2020	Education Committee Meeting (6:00pm)
May 13, 2020	Business Committee Meeting Presentation of the Proposed 2020/21 Preliminary Annual Budget
May 20, 2020	SPECIAL Business Committee Meeting (6:00pm) Partner Group Presentations
May 27, 2020	Open Board of Education Meeting Presentation of 2020/21 Preliminary Annual Budget
June 10, 2020	Business Committee Meeting 2019/20 Annual Budget – Q3 Report
June 17, 2020	SPECIAL Open Board of Education Meeting Adoption of the 2020/21 Preliminary Annual Budget (3 Readings)

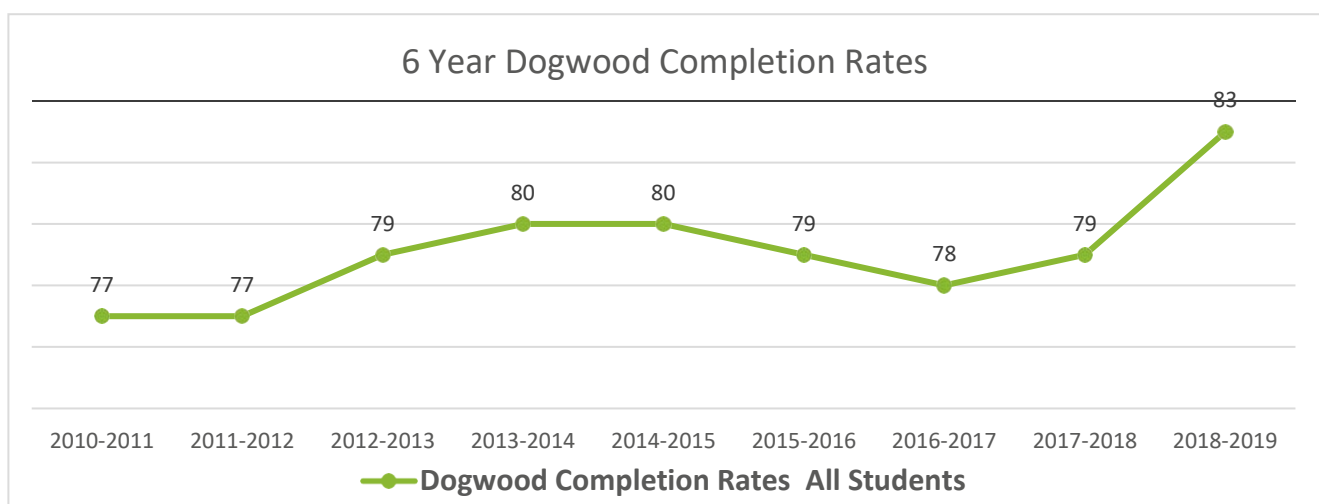
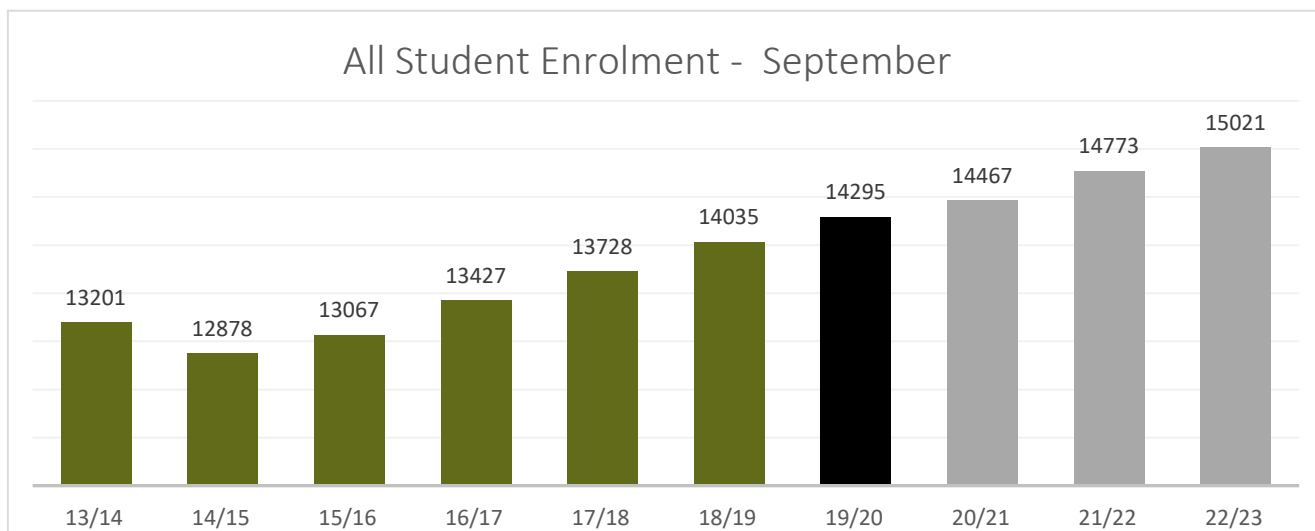
STUDENT DATA

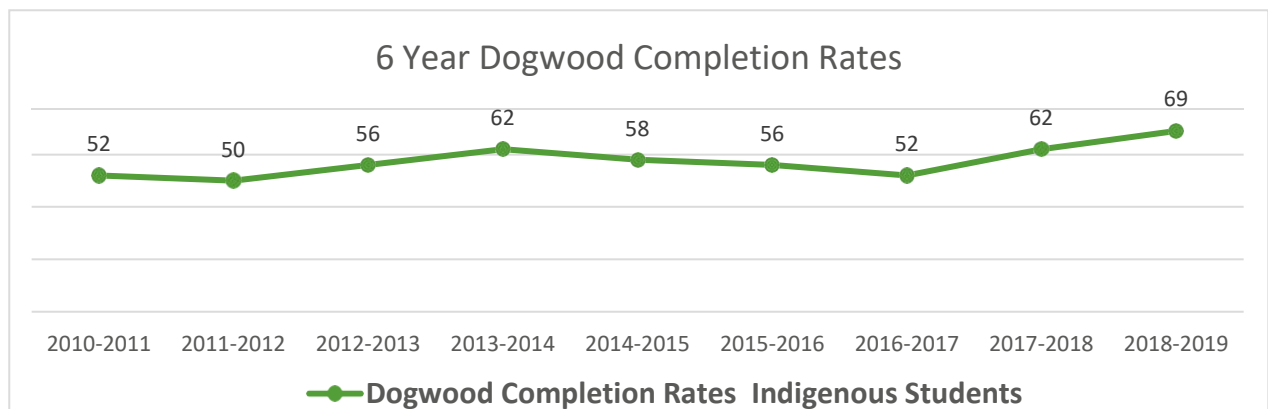
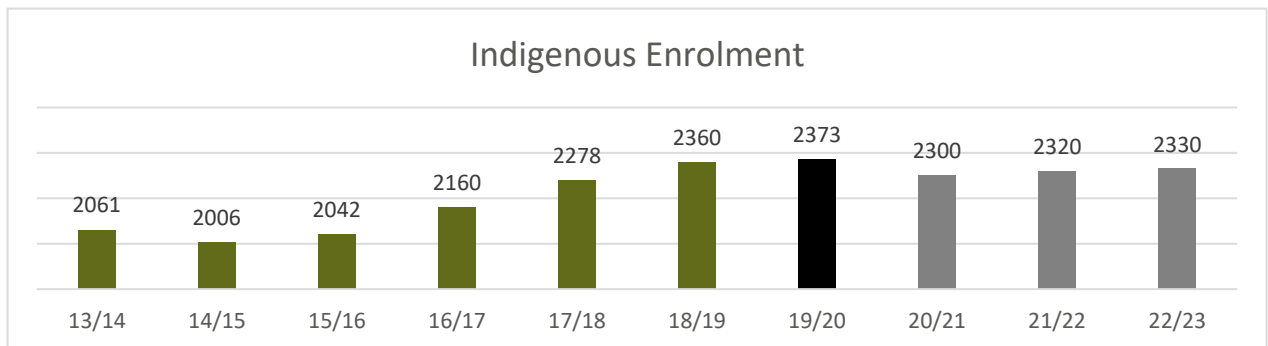
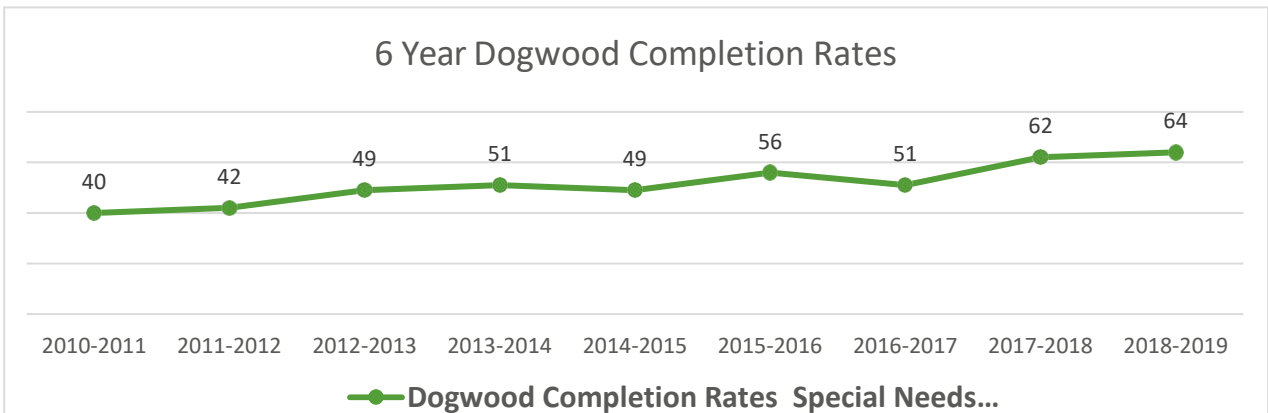
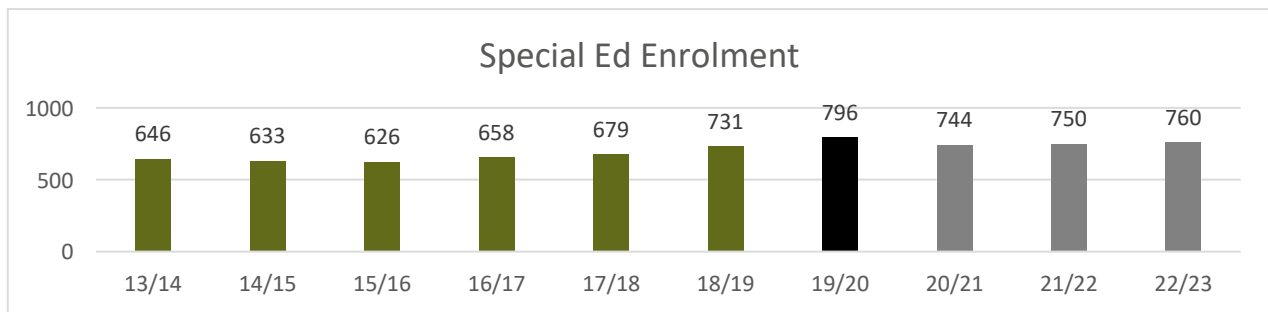
The enrolment information presented below is based on September FTE actuals (regular, distributed learning, continuing education, and adult learners) for 2013/14 to 2019/20, preliminary estimates for 2020/21 and forecasts for 2021/22 and 2022/23.

The three-year forecast was prepared using enrolment projections generated by Baragar Systems (enrolment projections software), historical enrolment trend analysis, and local knowledge.

The forecasted data represents per student FTE which our Operating Grants will be calculated on each of the three years, all of which are conservative in nature to avoid preliminary over funding.

Future forecasts may also be adjusted, depending on known changes in demographic variables.





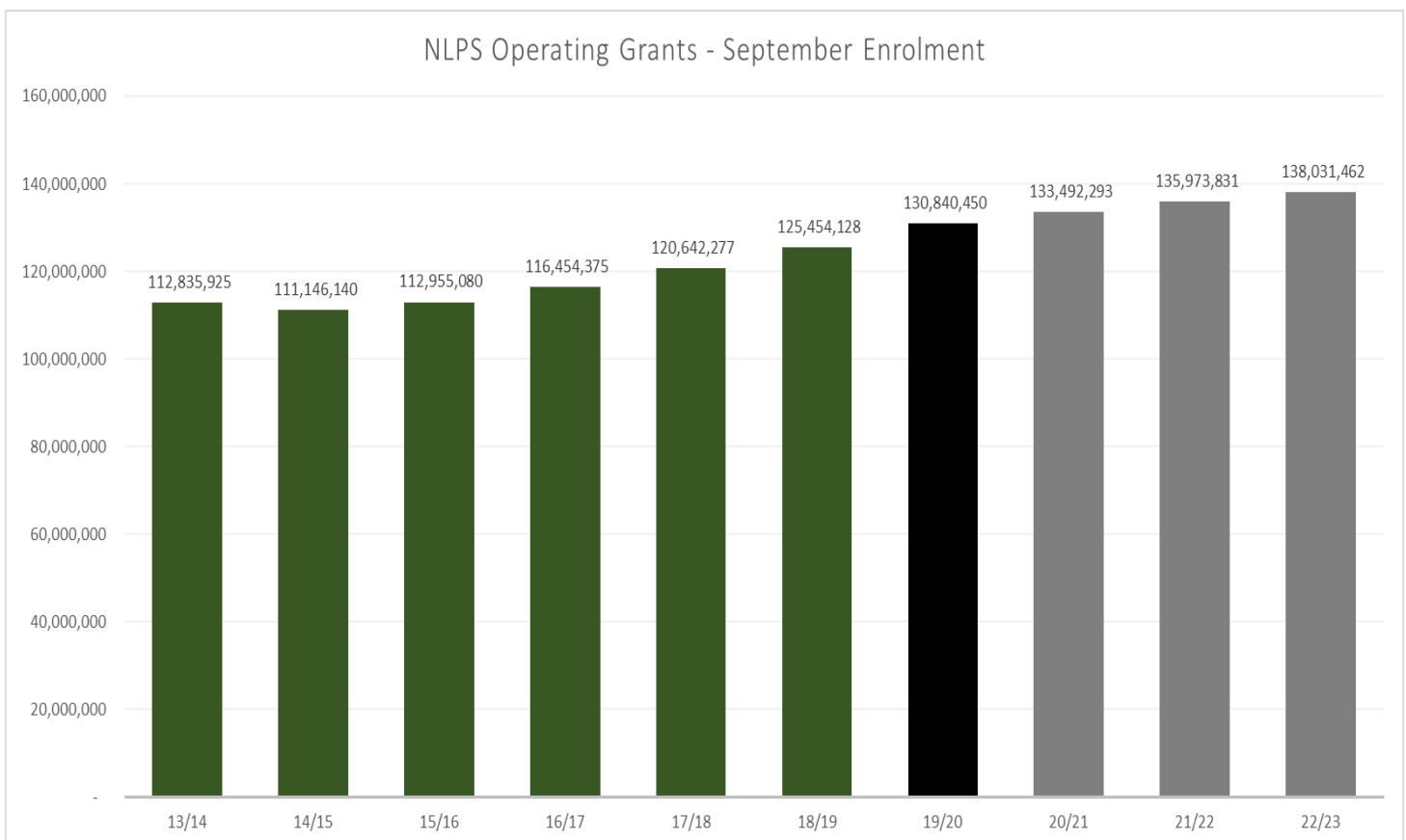
Operating Grants

The provincial government and BC's 60 elected Boards of Education co-manage the education system in British Columbia. The province establishes the amount of grant funding for public education annually, and uses a funding formula to allocate these funds to Boards of Education.

Boards manage and allocate their allotment based on local spending priorities that align with both the mandate of the Ministry of Education and the School District's Strategic and Operational Plan.

Operating Grants for the K-12 system are allocated using student data collected from districts and applying formulae to ensure equity across British Columbia.

The chart below shows the District's actual operating grants, per September enrolment, for 2013/14 to 2019/20, the preliminary operating grant for 2020/21 and forecasts for 2021/22 and 2022/23.



** Forecasted Operating Grants are based on projected September enrolment, with no increase in per pupil funding or unique funding factors.*

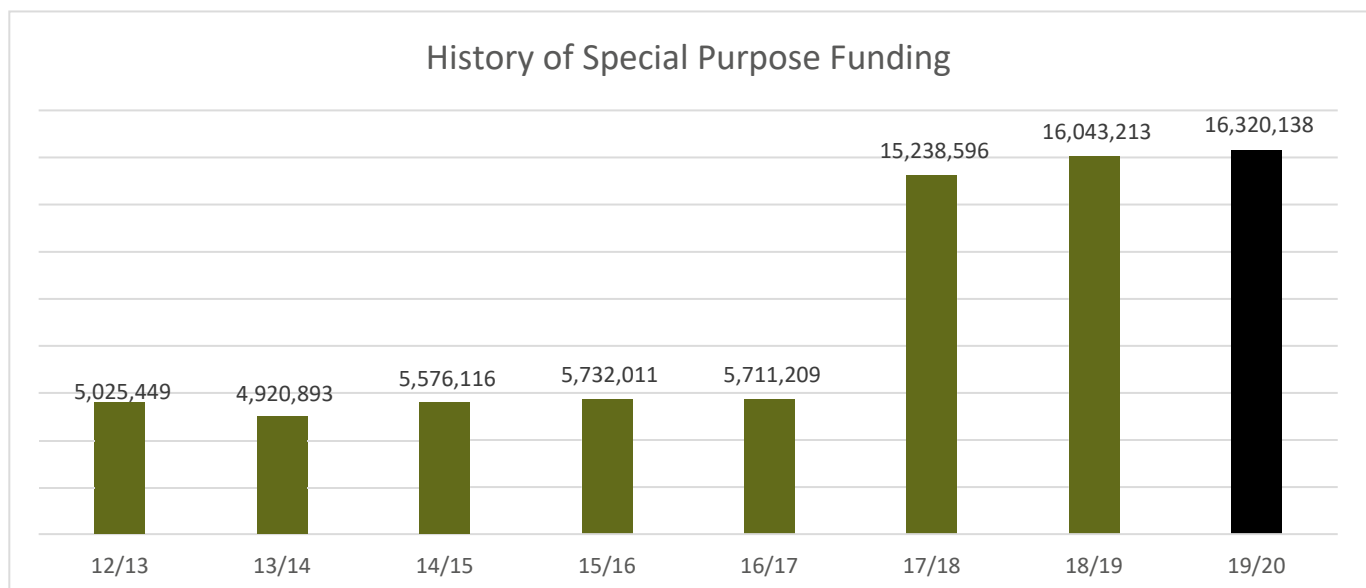
Special Purpose Fund Overview

Special Purpose funds are separate funding envelopes provided by the Ministry of Education or other third party sources for particular programs, functions or activities. These individual funds have restrictions as to how they may be spent so revenues and expenditures are tracked separately. In addition, each fund has reporting requirements either annually, semi-annually or subject to contract specifications.

Where applicable, surplus balances at the end of each year or purpose are either returned back to the funding party, or in the case of a Ministry program, are deferred to the next fiscal year.

Funds applicable to Nanaimo Ladysmith Public Schools include:

- Annual Facility Grants (AFG)
- Learning Improvement Fund (LIF)
- Special Education Equipment Grants
- Aboriginal Education Technology Grants
- CommunityLINK Grants (LINK)
- Official Languages in Education French Programs (OLEP) Grants
- Strong Start Centre Grants
- Ready Set Learn Grants
- Classroom Enhancement Fund – Staffing
- Classroom Enhancement Fund – Overhead
- Classroom Enhancement Fund – Remedies
- School Generated Funds
- First Nation Student Transportation Fund
- Mental Health in Schools Grants
- District Capacity Building - Changing Results for Young Children (CR4YC)



Note: The Classroom Enhancement Fund came into effect in 2017/18 per the restored class size and composition language per LOU 17.

District Staffing

District staffing, consolidated under the Operating, Special Purpose, and Capital Fund has increased substantially in the last three years. This is predominantly due to the restoration of the class size and composition language under LOU17 (Classroom Enhancement Fund). In addition, the District has seen an increased number of students with unique needs who require additional assistance to enable them to access and participate in educational programs. The District has also seen an increase in Capital works in support of Ministry approved projects, facility upgrades, and classroom space modifications or additions per increase enrolment.

Overall, since 2013/14, our Student to Staffing Ratio has improved and the district has seen an increase in staffing of 215.68FTE.

Student FTE Enrolment	13,201	12,878	13,067	13,427	13,728	14,035	14,295	19/20
Budgeted FTE Staffing	13/14	14/15	15/16	16/17	17/18	18/19	19/20	Student to Staff Ratio
Teachers	720.80	724.64	715.74	739.79	832.178	864.431	877.274	16.29
Administrative Officers	58.50	57.75	55.50	54.00	59.600	66.200	65.800	217.24
Education Assistants	270.30	255.20	272.15	279.29	276.923	298.868	312.886	45.69
Support Staff	251.72	243.82	224.90	224.43	241.161	251.264	250.835	56.99
Other Professionals	41.30	38.29	38.50	41.50	44.000	47.500	51.500	277.57
Total	1,342.62	1,319.70	1,306.79	1,339.01	1453.862	1528.263	1558.295	9.17
Student to Staff Ratio	9.83	9.76	10.00	10.03	9.44	9.18	9.17	

*Source - Amended Annual Budgets

<i>Change in FTE from 13/14 to 19/20</i>	
Teachers	156.48
Administrative Officers	7.30
Education Assistants	42.58
Support Staff	(0.89)
Other Professionals	10.20
Total	215.68

Note: Support Staff shows an overall 7-year reduction in FTE; however, as shown in the chart, staffing levels that were reduced due to declining enrolment in 14/15, 15/16 and 16/17 have been restored. In addition: Facilities staff that support AFG, Capital and Local Capital projects are understated in the Budget due to the fluctuation, timing, and duration of these positions, making them difficult to estimate, and account for, on a yearly basis.

District Budgets

Special Purpose Funds

AFG (Annual Facility Grant) - Funding provided to boards of education to use at their discretion for projects required to maintain facility assets through their anticipated economic life and to prevent premature deterioration of these assets. The amount of the Annual Facility Grant will be calculated by the Ministry of Education using a formula based on student enrolment and the average age of facilities, with an adjustment made for unique geographic factors.

Nanaimo Ladysmith Public School's 2020-21 Annual Facilities Grant is \$2.731 million.

The Board of Education may expend its Annual Facility Grant for the purpose of:

- Upgrading or replacing existing facility components throughout the expected economic life of an existing capital asset
- Enhancing the service potential of an existing capital asset or a component of an existing capital asset by correcting deficiencies in design or construction, and unsafe conditions
- Significantly lowering the associated operating costs of an existing capital asset
- Extending the life of an existing capital asset or a component of an existing capital asset beyond its original life expectancy.

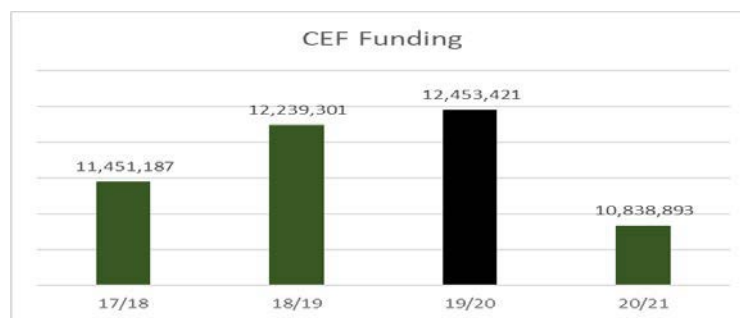
The table below summarizes planned spending in 2020/21, by Ministry AFG category:

Annual Facilities Grant 2020/21			
Category #	AFG Eligible Category	Budget	%
1	Roof Replacements	939,011	35%
2	Mechanical System Upgrade	-	0%
3	Electrical System Upgrade	362,004	13%
4	Facility Upgrade	710,008	26%
5	Loss Prevention	236,003	9%
6	Functional Improvements	48,001	2%
7	Technology Infrastructure Upgrade	66,001	2%
8	Site Upgrade	133,002	5%
9	Disabled Access	61,001	2%
10	Asbestos Abatement	-	0%
11	Health and Safety Upgrades	129,001	5%
12	Site Service	-	0%
	Total	2,684,032	100%
	CAMS (VFA)	47,298	
Total 2020/21 AFG Budget		2,731,330	

*note that contingency and administration have been apportioned to each category.

Classroom Enhancement Fund (CEF) - This Fund was set up by the Ministry of Education in August 2017 as a result of the recent Supreme Court decision to assist school districts in implementing restored class size and composition limits. The fund originally provided for Capital needs relating to additional classrooms and supplies, overhead funding for the additional supports required for ongoing implementation, and funding for the additional Teachers necessary to staff schools per the restored language. Capital funding is no longer being provided by Ministry and overhead funding has remained consistent until this year, when a decrease was allocated for this category. Overhead funding provides for increased Facilities, Payroll and HR staff necessary to support the restored language.

Historical data as well as Budget 20/21 information is as follows:



CEF Revenue/Expenditure Summary	Actual 17/18	Actual 18/19	Budget 19/20
Deferred Revenue, beginning of year		418,319	481,217
Revenue	11,451,187	12,239,301	12,453,421
Less, Recovered by MOE		(418,318)	(481,217)
Expenditures			
Teacher Staffing	(6,881,591)	(7,949,107)	(8,411,711)
Principals/Vice Principals	(176,343)	(252,158)	(246,291)
Education Assistants		(57,982)	(55,526)
Support Staff	(269,510)	(442,790)	(387,802)
Other Professionals	(102,860)	-	(97,280)
Substitutes	(741,455)	(536,492)	(821,307)
Benefits	(2,080,986)	(2,309,688)	(2,353,459)
Supplies and Services	(257,684)	(48,949)	(80,045)
Capital purchases	(522,439)	(160,919)	
Surplus(Deficit) at Year End	418,319	481,217	-

**Source: 17/18 and 18/19 Financial Statements and 19/20 Annual Amended Budget*

CEF Funding	2017/18	2018/19	2019/20	2020/21
Teacher Staffing	9,310,660	9,956,257	10,485,237	9,436,713
Overhead	1,892,051	1,574,133	1,572,967	1,402,180
Remedy	248,476	708,912	395,217	TBD
Total Funding	11,451,187	12,239,302	12,453,421	10,838,893

** 2020/21 Teacher Staffing funding has been provided at 90% of the 2019/20 allocation. This will be reviewed by Ministry in the fall per actual District needs, and adjusted if necessary.*

<u>Classroom Enhancement Budget - 2020/21</u>		
Revenue		
2020/21 CEF Revenue		10,838,893
Expenditures - Teacher Staffing		
51.898 FTE Elementary Staffing		5,097,600
36.755 FTE Secondary Staffing		3,610,250
7.420 FTE ELL Staffing		728,824
Total Expenses - Staffing		9,436,674
Expenditures - Overhead		
1.000 FTE District Principal HR		161,658
1.000 FTE District Vice Principal		164,487
1.000 FTE Senior Manager HR		119,944
4.016 FTE Caretaker		264,704
1.000 FTE Payroll Specialist		67,368
1.000 FTE Facilities Planner		90,116
0.500 FTE HR Assistant		32,973
0.170 FTE Plumber/Gasfitter		14,396
0.400 FTE Electrician		33,241
- Teacher Replacement Costs		339,160
- Benefits on Teacher Replacement Costs		72,919
- NDTA Contractual Pro-D		39,500
- Contingency (inflationary costs)		1,753
Total Expenses - Overhead		1,402,219
Total Expenses		10,838,893
Surplus/Deficit		-

* Remedy will be determined in the fall, funding and expense allocation will be reflected in the Amended Annual Budget in February 2021

Budgeted changes for 2020/21 include a temporary reduction to teacher staffing, until the fall, when actual needs are determined and Ministry provides full funding necessary to meet class size and composition requirements. In addition, the amount of replacement costs that must be covered by the overhead allocation are lower due to the reduction of the preliminary teacher staffing allocation.

Learning Improvement Fund (LIF) - The Support Staff Learning Improvement Fund provides an ongoing multi-year commitment of additional resources, specifically targeted to support complex classes that present challenging learning conditions. Districts have discretion in how they allocate these funds to improve the learning conditions for all students and support teachers in meeting student needs.

NOTE: Funding change from 16/17 to 17/18 – Teacher Staffing portion transferred to CEF.

Historical data as well as Budget 20/21 information is as follows:

LIF Revenue/Expenditure Summary	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Budget 19/20
Deferred Revenue, beginning of year	-	-	-	-	-
Revenue	2,378,500	2,372,723	477,836	484,588	485,237
Expenditures					
Teacher Staffing	(1,457,632)	(1,434,974)			
Education Assistants	(449,650)	(474,645)	(357,338)	(363,485)	(358,639)
Support Staff			(14,965)		
Substitutes	(56,189)	(54,168)		(15,176)	(16,747)
Benefits	(412,671)	(405,048)	(105,533)	(99,314)	(98,538)
Supplies and Services	(2,358)	(3,888)		(6,613)	(11,313)
Surplus(Deficit) at Year End	-	-	-	-	-

*Source: 15/16 through 18/19 Financial Statements and 19/20 Annual Amended Budget

<u>Learning Improvement Fund 2020-21 Budget</u>	
Revenue	
2020/21 LIF Revenue	488,486
Expenditures	
1 Education Assistant (30Hrs/wk)	47,278
267 EA Positions - 1 hr top-up	402,920
125 Supervision Aides - .2hr top-up	37,727
- Contingency (inflationary costs)	561
Total Expenses	488,486
Surplus/Deficit	-

Changes to Budget 20/21 include a 2-position increase to the EA, 1hr top-up, and a small contingency reserve reduction due to the increased cost of CUPE wages.

Community Link – This fund is in support of the academic achievement and social functioning of vulnerable students. Programs and services can include breakfast, lunch and snack programs, academic supports, counseling, youth workers and after-school programs. Decisions about specific programs and services are left to school boards so that the needs of individual students and local communities are met.

Presented below is a Revenue/Expenditure Summary as well as a more detailed listing of the current supports provided by this Special Purpose Fund:

C-LINK Revenue/Expenditure Summary	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Budget 19/20
Deferred Revenue, beginning of year	207,516	84,532	92,764	22,340	115,404
Revenue	2,191,938	2,205,913	2,224,298	2,243,848	2,264,422
Less, Recovered by MOE					
Expenditures					
Teacher Staffing	(154,221)	(120,054)	(332,594)	(248,677)	(340,486)
Principals					
Education Assistants	(1,392,743)	(1,408,101)	(1,238,837)	(1,276,917)	(1,299,514)
Support Staff	(11,081)	(12,630)	(41,913)		
Other Professionals				(81,138)	(97,280)
Substitutes	(29,432)	(29,787)	(12,052)	(4,693)	(66,161)
Benefits	(404,729)	(393,452)	(460,916)	(403,432)	(446,324)
Supplies and Services	(317,568)	(233,657)	(202,304)	(135,927)	(130,061)
Capital purchases	(5,148)		(6,105)		
Surplus(Deficit) at Year End	84,532	92,764	22,341	115,404	-

**Source: 15/16 through 18/19 Financial Statements and 19/20 Annual Amended Budget*

Budgeted changes for 2020/21 in the Community LINK Special Purpose Fund are reflected below:

<u>Community LINK Budget</u>	<u>2020/21</u>		<u>2019/20</u>	
Revenue		2,311,113		2,264,422
Deferred Revenue (Prior yr. surplus)		-		115,404
Total Revenue		2,311,113		2,379,826
Expenses				
Specialist Teacher	0.4 FTE	41,497	0.8 FTE	82,011
Speech Pathologist	- FTE	-	0.3 FTE	30,754
SST/ELL Support	0.7 FTE	72,619	- FTE	-
Coordinator	3 FTE	320,223	3 FTE	316,370
Mental Health Manager	1 FTE	119,052	1 FTE	117,709
Child Youth Family Support Workers	30	1,610,012	30	1,573,579
Community School Coordinator	-	-	1	61,592
School Foods Program Planner (20hr/30hr)	2	68,572	2	67,013
EA Top Up (.5Hrs/wk)	-	-	1	737
Professional Contract		-		20,000
Phone		4,000		4,000
Supplies		10,000		15,000
Mileage		40,000		40,000
Reserve for Support Allocation		25,138		51,061
Total Expenses		2,311,113		2,379,826
Surplus (Deficit)		-		-

Note 1: Community School Coordinator moved to the Operating Fund

Official Language Education Program (OLEP) - The Ministry of Education administers federal funding intended to support incremental costs resulting from offering French as a second official-language in British Columbia. Under the current BC Action plan of the one-year extension (2018-19) of the Canada-British Columbia Agreement on Minority Language Education and Second Official Language Instruction 2013-14 to 2017-18, school districts will receive \$8,204,596, allocated based on school year 2012-13 enrolments.

This funding may be reviewed, amended or supplemented at the Ministry of Education's discretion, on an annual basis, depending on reported enrolment in French as a second language, and the availability of funds from the BC action plan.

All Federal Funds received by school districts must be spent entirely in support of French Immersion Programs or Core French Courses. The ministry could reclaim any portion of the grant not used for this purpose.

There are seven funding categories under this grant; however, School districts have the flexibility to reallocate funds between these categories.

Historical data under this funding is as follows:

OLEP Revenue/Expenditure Summary	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Budget 19/20
Deferred Revenue, beginning of year	49,406				31,779
Revenue	202,584	213,353	202,584	202,583	202,584
Less, Recovered by MOE					
Expenditures					
Teacher Staffing	(74,485)	(38,434)	(29,674)	(29,975)	(34,348)
Substitutes	(4,892)	(664)	(1,555)	(6,599)	
Benefits	(18,249)	(10,458)	(7,732)	(8,389)	(8,467)
Supplies and Services	(132,599)	(84,428)	(133,164)	(108,351)	(191,548)
Capital purchases	(21,765)	(79,369)	(30,459)	(17,490)	
Surplus(Deficit) at Year End	-	-	-	31,779	-

*Source: 15/16 through 18/19 Financial Statements and 19/20 Annual Amended Budget

Funding for 2020/21 remains consistent at \$202,584. The majority of Federal French funding flows to the schools in order to provide resources for student programs. In addition, the Fund has historically allocated .406FTE for a coordinator; however, in Budget 2020/21 the coordinator FTE has been increased to 1.2FTE to better support educational programming.

StrongStart BC

StrongStart **programs** provide school-based early learning services for families or caregivers and their pre-school aged children, at no cost to families. The programs are intended to fill a niche for young children who are not attending childcare and are in the home with their parent or other caregivers, such as grandparents or nannies. Both children and adults benefit from StrongStart BC early learning programs as children have access to high-quality learning environments and benefit from social interactions while the adults who accompany them learn new ways to support learning, both at the program and at home.

StrongStart **centers**, administered by School Districts, provide a positive early learning experience for children where the goal is to create an interactive, play-based environment that supports caregivers and children to enjoy learning together, develop essential skills and prepare for a transition to school.

Nanaimo Ladysmith Public Schools operates eight Strong Start Centers across the District, located at Bayview Elementary School, Cedar Elementary School, Fairview Community School, Frank J. Ney Elementary, Georgia Avenue Community School, Ladysmith Primary, McGirr Elementary School, and Quarterway Elementary School

The Ministry of Education provides \$32,000 worth of funding for each of those centers in support of programs and activities offered.

This Fund provides for a StrongStart Facilitator at each site, as well as an allocation of \$1,200 for supporting supplies. There are no changes budgeted for 2020/21 but expenses are greater due to the CUPE wage increase. As no additional funding has been provided to offset the increase, there is only a very small contingency reserve remaining for emergent needs.

Historical data under this funding is as follows:

Strong Start Revenue/Expenditure Summary	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Budget 19/20
Deferred Revenue, beginning of year					964
Revenue	256,000	257,963	256,000	256,000	256,000
Expenditures					
Teacher Staffing					
Principals/Vice Principals	(17,957)	(15,300)		(1,564)	
Education Assistants	(178,676)	(184,981)	(190,464)	(180,219)	(189,293)
Substitutes			(39)		
Benefits	(49,286)	(57,427)	(65,516)	(62,415)	(49,690)
Supplies and Services	(10,081)	(255)	19	(10,838)	(17,981)
Surplus(Deficit) at Year End	-	-	-	964	-

**Source: 15/16 through 18/19 Financial Statements and 19/20 Annual Amended Budget*

Ready Set Learn - Intended for families and their three- to five-year-old children, Ready, Set, Learn is all about fostering positive connections between families, the school system and local community agencies. Elementary schools that enroll Kindergarten classes hold Ready, Set, Learn events in their schools or communities. These events provide a fun, family-oriented atmosphere with the intent of supporting children's transitions into school.

Families who attend an event at a local school take part in play-based activities while learning about early learning programs and services, their local elementary school, and their communities. Events may feature guests, handouts, or information from community agencies and other early childhood service providers.

Funding for 2020/21 is \$61,500 and associated programs and resources are managed at the District Level. Historical data is reflected below:

Ready Set Learn Revenue/Expenditure Summary	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Budget 19/20
Deferred Revenue, beginning of year	81,429	85,657	59,897	17,185	16,221
Revenue	66,150	66,150	66,150	65,415	61,250
Expenditures					
Education Assistants		(8,055)		(4,076)	
Substitutes	(14,121)	(7,155)	(17,711)	(8,048)	
Benefits	(4,873)	(4,192)	(3,201)	(2,288)	
Supplies and Services	(42,928)	(72,508)	(87,950)	(51,967)	(77,471)
Surplus(Deficit) at Year End	85,657	59,897	17,185	16,221	-

**Source: 15/16 through 18/19 Financial Statements and 19/20 Annual Amended Budget*

Miscellaneous Special Purpose Funds – The District may receive additional funding throughout the year but as funding in this category varies from year to year, it is not generally estimated or budgeted in advance. Any funding the District does receive will be reflected in the Annual Amended Budget. However, we do anticipate that funding for the After School Sports and Arts Initiative (ASSAI), the Mental Health and the Changing Results for Young Children Grants will continue so we have included the associated revenue and expense for these programs in Budget 20/21; the amounts are as follows:

Mental Health Grant	\$26,500
CR4YC	\$15,082
ASSAI	\$153,000

Special Purpose Fund - Revenue Change Summary

	20/21	ADJ	19/20
Classroom Enhancement Fund	10,838,893	(1,614,528)	12,453,421
Learning Improvement Fund	488,486	3,249	485,237
Community LINK	2,311,113	46,691	2,264,422
Annual Facilities Grant - Operating portion	555,642	-	555,642
Strong Start	256,000	-	256,000
Ready Set Learn	61,250	-	61,250
Federal French	202,584	-	202,584
Mental Health	26,500	-	26,500
After School Sports and Arts Initiative	153,000	62,500	90,500
Changing Results 4 Young Children	15,082	-	15,082
Consolidated Deferred Revenue	-	(403,546)	403,546
Misc. Revenue	-	-	6,106
School Generated Funds	2,647,000	(9,000)	2,656,000
Total	17,555,550	(1,914,634)	19,476,290

Note 1: 20/21 Teachers staffing at 90% of 19/20 and \$170,787 reduced overhead

Note 2: Deferred Revenue per program will be determined at year-end and reflected in the Amended Budget

Note 3: School Generated Fund diff due to adjustment for low interest rates

Note 4: Changes in LIF and LINK relate to CUPE Wage Settlement increases

Special Purpose Fund - FTE Change Summary

	CUPE	NDTA
Classroom Enhancement Fund	(1.429)	(10.675)
Learning Improvement Fund	0.057	-
Community LINK	(0.958)	-
Federal French	-	0.794
Total	(2.330)	(9.881)

CEF Note: Teacher FTE at 90% of 19/20 and 2 EA position supplement removed per Overhead shortfall (moved to Operating)

LIF Note: Increased the 1 hr. Top-Up by 2 positions to align with staffing

LINK Note: 1 Community School Coordinator moved to Operating and a .5hr EA Top-up removed

French Note: Additional .794 FTE Program Coordinator FTE added

Operating Fund

The Districts Operating Budget is funded by multiple sources, which includes the Ministry of Education Operating Grant, other Ministry of Education Grants, other Provincial Grants, International Student Education Tuition, First Nation Local Education Agreement Funding, as well as other miscellaneous revenue not deemed Special Purpose by the Ministry of Education.

Operating Grant:

Changes to the Districts Operating Grant are provided in the following charts. The first provides the year-over-year change per category; the second differentiates between funding based on rate adjustments and on student enrolment adjustments.

<i>NLPS - MOE Funding Block Changes from 2019/20 to 2020/21 (per March 13, 2020 Funding Announcement)</i>							
September Enrolment - K-12	Funding change	2020-21			2019-20		
	per Category	FTE	Rate	Total	FTE	Rate	Total
Standard (Regular) Schools	2,609,865	13,963.948	7,560	105,567,447	13,786.500	7,468	102,957,582
Continuing Education	(520)	4.500	7,560	34,020	4.625	7,468	34,540
Alternate Schools	42,076	295.000	7,560	2,230,200	293.000	7,468	2,188,124
Distributed Learning	(28,213)	196.000	6,100	1,195,600	200.625	6,100	1,223,813
Home Schooling	-	28.000	250	7,000	28.000	250	7,000
Course Challenges	72	24.000	236	5,664	24.000	233	5,592
	2,623,281	14,459.448		109,039,931	14,284.750		106,416,650
Unique Student Supplements							
Level 1 Special Needs	(75,800)	15.000	43,000	645,000	17.000	42,400	720,800
Level 2 Special Needs	(518,200)	439.000	20,400	8,955,600	469.000	20,200	9,473,800
Level 3 Special Needs	(190,500)	290.000	10,300	2,987,000	310.000	10,250	3,177,500
English Language Learning	(48,010)	950.000	1,520	1,444,000	998.000	1,495	1,492,010
Aboriginal Education	9,150	2,300.000	1,500	3,450,000	2,373.000	1,450	3,440,850
Adult Education	(9,755)	7.750	4,823	37,378	9.875	4,773	47,133
**NEW - Equity of Opportunity Supplement	759,476			759,476			-
Total September enrolment	(73,639)	7.750		18,278,454	9.875		18,352,093
<i>* SPED, ELL, AB-ED FTE not included</i>							
Other Funding Categories							
Salary Differential Supplement	32,682			2,739,878			2,707,196
Unique Geographic Factor Supplement	221,401			3,305,467			3,084,066
Education Plan Supplement	(151,882)			128,563			280,445
February Data Count (New SPED/DL/ELL)	(32,035)			977,974			1,010,009
May Data Count (New DL Only)	(94,413)			506,116			600,529
Total Funding - all categories		14,467.198		134,976,383	14,294.625		132,450,988
Change in MOE Block Funding	2,525,395	172.573		2,525,395			
					Per Pupil Funding has been increased to account for the Labor Settlement costs associated with the ratification of the CUPE Collective Agreement. Additional funding required to support Teacher CA ratification will flow to District under separate Grant for 2020/21 once ratification is complete.		
					Special Needs categories have been increased per determined cost pressures. NEW funding - The Equity of Opportunity Supplement replaces the Vulnerable Students Supplement and is also funded by a portion of the Education Plan Supplement (Curriculum and Learning Support Fund) which is why there is a decrease showing there, as well as new money into the block.		
					Education Plan Supplement reduced to help fund the Equity of Opportunity Supplement. Other funding changes per Formula and projected enrolment adjustments. Also - The Carbon Tax (\$135,000) Grant has been rolled into the Unique Geographic Factor.		
					NOTE: Overall new MOE money into the block/change in funding for 2020-21 is \$2,525,395 less \$135,000 for Carbon Tax and \$1,057,711 for EHT for a total of \$1,332,684		

The School District's 2020-21 Estimated Operating Block can be found at:

<https://www2.gov.bc.ca/assets/gov/education/administration/resource-management/k12funding/20-21/20-21-sd68-march-2020.pdf>

The Ministry of Education Operating Grant Manual, which contains the associated funding formulas, can be found at:

<https://www2.gov.bc.ca/assets/gov/education/administration/resource-management/k12funding/20-21/20-21-operating-grants-manual.pdf>

NLPS - Operating Grant - Change Summary

September Enrolment - K-12	Total	Rate Difference	Enrolment Difference
Standard (Regular) Schools	2,609,865	1,284,683	1,325,182
Continuing Education	(520)	414	(934)
Alternate Schools	42,076	27,140	14,936
Distributed Learning	(28,213)	-	(28,213)
Home Schooling	-	-	-
Course Challenges	72	72	-
Total September	2,623,281	1,312,309	1,310,972
Unique Student Supplements			
Level 1 Special Needs	(75,800)	9,000	(84,800)
Level 2 Special Needs	(518,200)	87,800	(606,000)
Level 3 Special Needs	(190,500)	14,500	(205,000)
English Language Learning	(48,010)	23,750	(71,760)
Aboriginal Education	9,150	115,000	(105,850)
Adult Education	(9,755)	388	(10,143)
**NEW - Vulnerable Students Supplement	759,476	759,476	-
Total Unique Students	(73,639)	1,009,914	(1,083,553)
Other Funding Categories			
Salary Differential Supplement	32,682	32,682	-
Unique Geographic Factor Supplement	221,401	221,401	-
Education Plan Supplement	(151,882)	(151,882)	-
February Data Count (New SPED/DL/ELL)	(32,035)	(32,035)	-
May Data Count (New DL Only)	(94,413)	(94,413)	-
Total Other Categories	(24,247)	(24,247)	-
Overall Change in Funding	2,525,395	2,297,976	227,419

International Student Education Program:

Due to the current challenges with respect to the COVID 19 pandemic, the District has been forced to mitigate the risk associated with the potential loss of International Student enrolment by substantially reducing the anticipated revenue. This decrease has a direct impact to teacher staffing and to the International Student Program. As well, International Student revenue offsets general District operating expenses so where supports remain, such as custodial, clerical, utilities, etc. the lost revenue puts the District in a deficit that must be covered by the Operating Fund, or by appropriating restricted surplus to balance the budget.

For 2020/21, the budget has been adjusted under the assumption that we will only see those students who remain in the Country, and have already paid next year's tuition.

With the hope that the International Student Program returns to normal after the pandemic has subsided, District supports remain in place and those necessary to maintain the International Student Program have been sustained.

After adjusting the International Student revenue and direct expenses, the remaining deficit was \$1.128 Million. In accordance with the District's surplus policy and the current reserves in place, the budget has been updated to include the appropriation of restricted surplus funds, in the amount necessary to balance the deficit.

<u>International Student Education Program</u>		
<i>Budget 2020/21 - COVID Mitigation Strategy</i>		
<u>Revenue</u>		
From	263 Students	3,743,000
To	67 Students	944,190
Lost Revenue		<u>(2,798,810)</u>
<u>Direct Expense reduction</u>		
	Teacher Staffing (9.703FTE)	(1,018,760)
	Operating Budget Allocations	(270,646)
	Reduced Agent Fees	(223,650)
	Reduced Medical Expense	(77,310)
	Travel Budget	(70,000)
	Supply Budget	(10,000)
Total Expense reduction		<u>(1,670,366)</u>
Surplus(Deficit)		<u>(1,128,444)</u>

**The Staffing Contingency Reserve, as identified in the schedule of Accumulated Operating Surplus, is being used to offset the above deficit, in accordance with the District's Surplus Policy (2.16) and Administrative Procedure (AP524)*

Revenue Summary

The following items have been changed since the 2019/20 Amended Annual Budget and are reflected in the Operating Fund summary of changes below;

Note 1: Revenue increase per updated Operating Grant (Enrolment/rate changes)

Note 2: Carbon Tax and EHT Supplement rolled into the Operating Grant

Note 3: Small adjustment to anticipated ITA funding per historic analysis

Note 4: International Student Revenue reduction per COVID mitigation strategy (-196 anticipated students)

Note 5: Rental and Lease adjustment to remove 19/20 revenue not applicable to 20/21

Note 6: Interest Revenue reduction per interest rates being low

Note 7: Removal of 19/20 Inquiry Grant; 20/21 Grant, if applicable, TBD

Note 8: Appropriation of Staffing Contingency Reserve Accumulated Surplus to offset International Student Tuition reduction

Note 9: Reduction of Operating Fund transfer to Local Capital; to be reviewed in the Amended Annual Budget

Operating Fund - Summary of Revenue Changes	20-21 Annual Budget	19-20 Amended Budget	Variance
MOE Operating Grant	134,976,383	132,450,988	2,525,395
Less Local Education Agreement Federal Funding Recovery	(1,567,941)	(1,567,941)	-
Total	133,408,442	130,883,047	2,525,395
Other Ministry of Education Grants			
Student Transportation	244,630	244,630	-
Other	83,613	83,613	-
Pay Equity	160,000	160,000	-
Carbon Tax Rebate	-	135,000	(135,000)
Employer Health Tax (EHT)	-	1,057,711	(1,057,711)
Total	488,243	1,680,954	(1,192,711)
Other Provincial Grants			
Industry Training Grants	192,000	190,000	2,000
Project 13 grant	40,416	40,416	-
Total	232,416	230,416	2,000
Other Revenue			
Local Education Agreement - Federal Funding	1,567,941	1,567,941	-
International Student Education	944,190	3,743,000	(2,798,810)
Conseil Scolaire Francophone (CSF)	484,036	484,036	-
Cafeteria Revenue	205,000	205,000	-
BC Hydro Energy Grant	50,000	50,000	-
Rentals and Leases	600,000	607,755	(7,755)
Investment Income	205,000	500,000	(295,000)
Other	117,000	125,000	(8,000)
Restricted Surplus	1,122,445	1,477,111	(354,666)
Transfer of Operating Funds to Local Capital	(622,500)	(1,337,000)	714,500
Total	4,673,112	7,422,843	(2,749,731)
Total Operating Fund	138,802,213	140,217,260	(1,415,047)

Expense Summary

Expense adjustments for Budget 2020/21 start with detailed analysis of the operating expenses in the 2019/20 Annual Amended Budget. From there, all known, projected, or anticipated increases are accounted for which include items such as salary increases, benefit rate adjustments, inflation, removal of budgets not applicable to the current year, contractual obligations, assumed risk mitigation strategies, and student enrolment. The following chart represents the District's adjusted operating expenses for Budget 2020/21, since the approved 2019/20 Annual Amended Budget.

Operating Fund - Summary of Expense Changes	
Opening Expense - 2019/20 Amended Annual Budget Operating Expense Total	140,217,260
Summary of Expense adjustments	
Removal of Restricted Surplus from Budget 19/20	(1,477,111)
19/20 Inquiry Grant allocations removed to offset revenue removal	(12,000)
Special Education Staffing adjustment to projected enrolment	(235,988)
AB-ED enrolment update	9,150
Updated student enrolment -Elementary/Secondary staffing	852,106
Updated Enrolment - Resource allocations to School Operating Budgets	29,712
Average Teacher Salary update	873,766
CUPE 2% Wage Increase Expense	556,064
Excluded Wage Increase	196,475
PVP Wage Increase	182,081
Benefit rate adjustment	164,799
EHT Supplement expense removal	(1,057,711)
International Student Program Staffing/Expense adjustment	(1,670,366)
Technology Contracts updated 2020/21 anticipated costs	128,836
CUPE direct Service Improvement Agreement (SIA) expense increase	45,140
Total Expense adjustments for 20/21	(1,415,047)
Closing Expense - 2020/21 Annual Budget Operating Expense Total	138,802,213

Summary

For presentation to the Ministry of Education the transfer of Operating Revenue to Local Capital and the Appropriation of Restricted Surplus are identified separately from general Revenue. For summary purposes, the chart below presents the Revenue and Expenses, as they will be shown on the 2020/21 Annual Budget Document for Bylaw approval

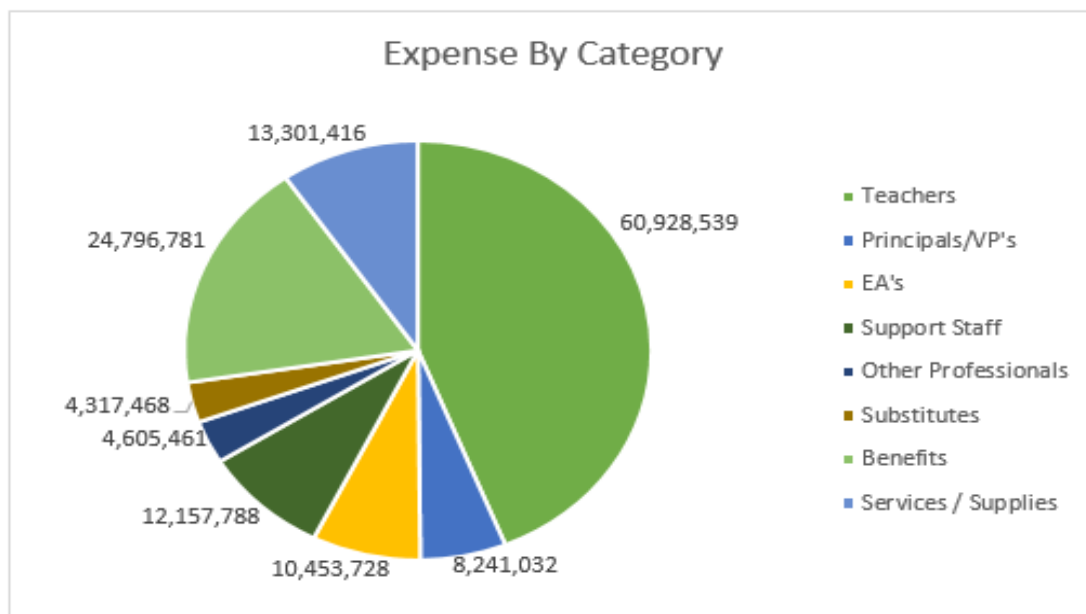
<u>Operating Fund - Revenue and Expense Summary</u>	
Operating Revenue	138,302,268
Operating Expense	138,802,213
Surplus(Deficit)	(499,945)
Transfer of Operating Funds to Local Capital	(622,500)
Appropriation of Restricted Surplus	1,122,445
Surplus(Deficit)	-

Note1: Transfer of Operating to Local Capital is for the 2020/21 Technology Plan

Note2: Appropriation of Restricted Surplus is to mitigate the International Student Tuition shortfall

Total Expenses by Category

Category	Expense
Teachers	60,928,539
Principals/VP's	8,241,032
EA's	10,453,728
Support Staff	12,157,788
Other Professionals	4,605,461
Substitutes	4,317,468
Benefits	24,796,781
Services / Supplies	13,301,416
Total Expenses	138,802,213



Staffing

Operating Fund FTE Summary			
Category	Annual Budget 20/21	Change	Amended Budget 19/20
Teachers	758.824	-7.197	766.021
Administrative Officers	66.000	2.200	63.800
Education Assistants	260.592	-6.480	267.072
Support Staff	234.302	1.072	233.230
Other Professionals	48.500	0.500	48.000
Total FTE	1368.217	-9.906	1378.123

Teacher Note: Enrolment changes 5.512FTE, International Student staffing reduction (9.709FTE), Coordinator reduction (3FTE) = (7.197FTE)

Admin note: Vice Principal added to Departure Bay and Bayview, and correction to Bayview Principal from .80 to 1.0

EA Note: Staffing adj to align with 20/21 projected special needs students; staffing will be added back in the fall per student needs

SS Note: .143FTE Clerical per enrolment, .429FTE clerical contingency and .50FTE custodial contingency - to mitigate annual pressure points

Excluded Note: 1.0FTE Director of Instruction, removal of .5FTE for 19/20 retirement

Special Purpose Fund FTE Summary			
Category	Annual Budget 20/21	Change	Amended Budget 19/20
Teachers	101.373	-9.881	111.254
Administrative Officers	2.000	0.000	2.000
Education Assistants	43.486	-2.328	45.814
Support Staff	17.605	0.000	17.605
Other Professionals	3.500	0.000	3.500
Total FTE	167.964	-12.210	180.173

Teacher Note: CEF Staffing at 90% of 19/20 (10.675FTE) and increased FTE added for French Coordinator .794 = 9.881

EA Note: 2 EA positions moved from CEF to Operating, 1 Community School Coordinator moved to Operating, and a .5hr/wk. EA top up removed, added 1hr EA top up to 2 positions

Consolidated FTE Summary			
Category	Annual Budget 20/21	Change	Amended Budget 19/20
Teachers	860.197	-17.079	877.275
Administrative Officers	68.000	2.200	65.800
Education Assistants	304.078	-8.808	312.886
Support Staff	251.907	1.072	250.835
Other Professionals	52.000	0.500	51.500
Total FTE	1536.181	-22.115	1558.296

Capital:

The following chart identifies the known Capital approvals, to-date, for Budget 20/21. Further approvals, if applicable, will be communicated to the Board through financial updates.

Capital - 2020/21

Location	Project Type	Base Capital	Reserve(s)	Risk	Total
Hammond Bay Elementary	School Addition	6,731,566	7,190,491	711,456	14,633,513
Dover Bay Secondary	Building Envelope	4,750,000			4,750,000
Pleasant Valley Elementary (Pending MOE Approval)	Seismic	3,060,000	4,740,000		7,800,000
Cilaire Elementary (Pending MOE Approval)	Seismic	5,840,000	5,140,000		10,980,000
Gabriola	CNCP/HVAC	90,000			90,000
John Barsby	SEP-Dust Collector	450,000			450,000
Ladysmith Secondary School	SEP-Dust Collector	450,000			450,000
Park Ave	SEP-HVAC	350,000			350,000
Franklyn St Gym	SPP Fire Loss	TBD			
Chase River	Daycare/Before & After School Care	1,382,445			1,382,445
Forest Park	Daycare/Before & After School Care	1,383,517			1,383,517
LPS	Daycare/Before & After School Care	1,411,859			1,411,859
Rock City	Daycare/Before & After School Care	1,459,316			1,459,316
QQS	Daycare	1,392,131			1,392,131
Bayview	Strong Start	34,286			34,286
Georgia	Strong Start	34,286			34,286
Cedar Elem	Strong Start	34,286			34,286
Fairview	Strong Start	34,286			34,286
Quarterway	Strong Start	34,286			34,286
Total Capital Funding		28,922,264	17,070,491	711,456	46,704,211

Note1: Capital Revenue for the purchase of 2 Buses has yet to be confirmed

Note2: Capital Revenue for Franklyn St Gym has yet to be confirmed

Note 3: Seismic projects still require Ministry approval

Local Capital:

The preliminary estimate of Local Capital Reserves at June 30, 2020, and identified initiatives is the basis for project schedule below. However, it is important to note that emergent needs, Ministry directive or unforeseen events could affect future projects, requiring planned initiatives to be adjusted accordingly.

Local Capital 2020/21 - Preliminary Estimate

Allocation	Revenue	Expense
Hammond Bay Elementary Addition	850,000	850,000
District WiFi upgrade	800,000	800,000
Learning Studios Project	600,000	600,000
District Classroom Space Modification/Addition Reserve	850,000	850,000
Technology Plan	622,500	622,500
Capital Project Overrun/Emergent Reserve	100,000	100,000
Interest Revenue	38,000	-
Total	3,860,500	3,822,500
Fund Balance		38,000

Note1: Allocation adjustments pending Local Capital year-end balance

Note2: Emergent projects may require current allocations be altered

Note3: Interest Revenue is projected and therefore not allocated in the current yr

Reconciliation and Budget Bylaw:

The 2020/21 Annual Budget, reconciled to include the Operating, Special Purpose and Capital Fund, is presented below, as well as the District's Budgeted Bylaw amount.

2020/21 Budget Reconciliation

Operating Revenue	138,302,268
Special Purpose Revenue	17,555,550
Amortization of Deferred Capital Revenue	5,854,198
Local Capital Investment Income	38,000
Total Revenue	161,750,016
Operating Expense	138,802,213
Special Purpose Expense	17,555,550
Amortization of Capital Asset Expense	9,066,809
Total Expense	165,424,572
Surplus(Deficit)	(3,674,556)
Appropriation of Restricted Surplus	1,122,445
Surplus(Deficit)	(2,552,111)

* The deficit presented is from the Capital Fund only, and is the difference between the Amortization of Deferred Capital Revenue and the Amortization Expense on District Assets; Ministry allows for this deficit.

2020/21 Budget Bylaw

*The Bylaw amount is the District's Budgeted **EXPENSES** only, which are as follows:*

Operating Expense	138,802,213
Special Purpose Expense	17,555,550
Amortization of Capital Asset Expense	9,066,809
Tangible Capital Assets Purchased from Local Capital	622,500
Total Bylaw	166,047,072

Budget Allocations aligned with Board Goals and objectives

Nanaimo Ladysmith Public School's Strategic Plan provides overall direction for district operations where school and departmental operational plans support the Board's goals and objective.

The preliminary Annual Budget supports the operational plan, the most significant allocations under each goal and associated objectives from the operational plan are outlined in the following charts:

Note that the budgets provided are approximate.

Board Goal: Continuous Improvement of Instruction and Assessment	
<u>Objectives guiding the Operational Plan:</u>	
* Continuous Improvement in Special Needs, Indigenous and overall student population on student achievement	
* Continue Providing collaborative opportunities for employees to work toward full implementation of new curriculum	
* Improve Opportunities for Early intervention and learning	
* Increase Leadership Capacity and Excellence	
<u>Operational Plan Budget Allocations</u>	<u>Budget</u>
Focus Schools x 12 - Literacy Coordinators , Admin, Counselling and CYSFW's	1,912,077
Speech Pathologists in support of vulnerable students - 9.9FTE	1,027,040
Psychologists - 6FTE	615,078
French Immersion Coordinator	128,089
NLPS Reading Assessment, Literacy and Numeracy Release	259,591
NS3 - Science Program	43,000
Fine Arts Program	24,600
Network of Inquiry and Indigenous Education (Noii)	18,500
Special Education - Transportation, contractual and other supports	248,971
Special Needs Youth Community Workers - 2 positions	92,394
Foundations Skills Assessment	9,667
Learning Platform Contracts	943,074
Technology (Local Capital)	622,500
	<u>5,944,581</u>

Board Goal: Safe, Caring and Healthy Learning and Working Environment that is inclusive of the diversity of our entire learning community

Objectives guiding the Operational Plan:

- * Increase the number of students who feel welcomed, safe, connected and have a sense of belonging in their school
- * Increase the number of students who feel there are two or more adults at their school who care about them
- * Increasing awareness and capacity in addressing mental health and wellness
- * Increasing awareness and capacity in supporting children and youth in care
- * Accelerate seismic upgrades and upgrade aging facilities
- * Increase employee engagement

Operational Plan Budget Allocations

Budget

Comprehensive Schools Program	57,164
Mental Health and Addictions - Program Manager and supports	151,709
P/VP Learning Series, In-service, Meet and Eat, & Mentorship	71,328
Managers Learning Series	10,000
Professional Development	442,919
Sexual Health - SOGI	9,200
Community School Coordinators - 4 positions	252,104
Therapeutic Swim Program in support of Skills for Life Program	13,830
VTRA, ERASE, SEMP, Threat Assessment, RTI	9,429
Employee Safety Plans, Violence prevention - Release for training	
Safe Schools Program	78,608
Safe Walk Program	40,000
Active Transportation Program	30,000
Early Learning Initiatives	15,000
2020/21 AFG Health and Safety Upgrades	31,500
2020/21 AFG Lead in Water remediation	182,000
2020/21 AFG General Facility upgrades	1,764,400
2020/21 AFG Accessibility upgrades	50,000
Health and Safety Supplies and Equipment	59,400
COVID-19 Emergency Response Reserve	136,974
	3,405,565

Board Goal: To be a leader in Environmental Stewardship and SustainabilityObjectives guiding the Operational Plan:

- * Annually reduce School District Greenhouse gas emissions by 4.5% a year
- * Increase learning opportunities for students and staff on climate change and sustainability
- * Implement a food security program that include community partners
- * Supply and support infrastructure for sorting, composting, and recycling at all educational facilities
- * Increase opportunities for outdoor education and programming in the district

Operational Plan Budget AllocationsBudget

Learning Studio Portable Program	600,000
Salmon Enhancement Program (Release Time and Coordinator)	1,500
Youth Action Climate Network	2,500
Recycle Program	12,500
Composting Program	12,500
2020/21 AFG Strategic Energy Management Plan (SEMP) - Lighting upgrades	300,000
Asbestos Testing	30,000
	<u>959,000</u>

Board Goal: Truth and ReconciliationObjectives guiding the Operational Plan:

- * Implementation of the Syeyutsus Reconciliation Framework in the school community
- * Support innovative indigenous educational and community partnerships
- * Implement Truth and Reconciliation Commission Calls to Action #57
- * Promote land and Hul'q'umi'num language based learning programs

Operational Plan Budget AllocationsBudget

Syeyutsus Saays'um Manager	95,449
Syeyutsus - Multiple learning events in support of the Framework	80,000
Hul'q'umi'num Language Teachers x6	622,446
Pro D Sessions in support of the Syeyutsus Framework	10,000
	<u>807,895</u>

Stakeholder Budget Consultation:

Nanaimo Ladysmith Public Schools began a community engagement process in early March, asking for thoughts on where the district should focus its funding and resources to assist in the development of the 2020-21 Annual Budget. Due to COVID-19, this year's process was moved to an online platform called ThoughtExchange, which was open from March 11th to 25th, 2020. In addition, there was a Student engagement session, which was facilitated by the Superintendent using Microsoft Teams.

Key themes that came out of the consultation process centered around the District's Wi-Fi, class sizes and classroom supports.

- **Wi-Fi** - As part of the District's Long Range Facilities Plan the aging Wi-Fi infrastructure has been identified an emergent project, which is currently being supported by our Local Capital Budget, and is now underway.
- **Class Size** – In August of 2017, class sizes were reduced to comply with new maximums that better support student learning and teacher workload. Per the District's funding envelope, we are not suggesting that class sizes be reduced further at this time.
- **Classroom Supports** – The Ministry of Education provides funding for students with special needs, who hold a designation. However, there are no direct resources provided for students without a designation, that require additional support to successfully complete their K-12 education. Nanaimo Ladysmith Public Schools does, and will continue to provide as much support as possible for these students, by way of additional Education Assistants, in order to ensure their success.

This District values the feedback collected in the community engagement process as it provides insight for future planning.