

602.2AP – Student Attendance

Purpose

Students shall attend school on a regular basis and in accordance with the attendance procedures of the school and district.

Procedure

1. Students are expected to attend regular programs on a daily basis.
2. Students participating in a field trip, work experience or other such school sponsored activity during instructional hours shall be considered present for attendance purposes.
3. Students shall not leave the school during instructional hours without both permission of the school and knowledge of the parent(s) or guardian(s).
4. Students who are tardy or absent from school shall provide an explanation from their parent(s) or guardian(s) as to the reason for such tardiness or absence.
5. The principal or designate(s) shall accept as sufficient cause for student tardiness or absence from school:
 - 5.1 illness of the student;
 - 5.2 illness or affliction in the family;
 - 5.3 a danger to health or safety from serious exposure;
 - 5.4 an extraordinary circumstance or unavoidable cause which makes attendance impractical, if not possible.

Legal References:

Monitoring Method:	<i>Board of Education / Superintendent</i>
Monitoring Frequency:	<i>Annual</i>
Previous Policy Number:	<i>A301</i>
Adopted:	<i>1996.03.13</i>
Amended:	<i>2025.01.29</i>