

AP 404 – Educational Administrators – Long-Term Leave

Purpose

Recognizing that a leave from an administrative position may benefit an individual and the District, the Board encourages long term leave for educational administrators.

Procedure

1. Definitions:
 - a. "educational administrators" - shall include principals, vice-principals, assistant principals and district coordinators.
 - b. "long-term leave" - shall mean from one term or semester to a maximum one year.
2. Leave for an educational administrator shall not constitute leave from a particular assignment. Upon return from leave the employee shall be reassigned to an equivalent position in the same school, another school or to a district staff position.
3. Leave for an educational administrator may take the form of leave from the district or leave to take a classroom or other teaching assignment for the leave period.
4. Educational administrators may apply for long-term leave after having held an administrative position in the district for three or more consecutive years.
5. Before applying for another long-term leave the employee must serve another three or more years in an administrative position.

Adopted: February 12, 1986
Amended: November 14, 1984