

AP 505 – Location of Portable Structures

Purpose

Once a need for a portable structure on a school site has been identified, the Properties Department, the appropriate Assistant Superintendent and the school principal will consult with the potentially affected neighbouring residents prior to location the portable structure on the school site.

Procedure

1. The Property Department shall develop a plan showing the prime location and alternatives to best service District and school needs.
2. The principal shall arrange a meeting with the potentially affected neighbouring residents to provide consultation on the selection of the location for portable structure(s).
3. Whenever possible, such meeting shall take place at least 6 weeks prior to the placing of the portable classrooms on the site.
4. The criteria to be used when selecting portable structure location will be:
 - the location best serving school needs
 - compliance with building regulations
 - proximity of electrical, fire, PA system
 - ease of access to washrooms and library
 - future building expansion and site development
 - site grade

Adopted: June 22, 1988