

COMMUNICABLE DISEASE SAFETY PLAN FACILITY AND OPEN SPACES RENTAL REQUEST YOUTH/ADULT INDOOR PROGRAMS & ACTIVITIES

The safety of our staff, students and community is our top priority, therefore all rental groups are required to have a Communicable Disease Safety Plan in place and must provide a summary of their plan prior to booking via the Communicable Disease Safety Plan form.

The Organizer acknowledges that it is their responsibility to comply with all rules, regulations, and Orders from the Provincial Health Officer, BC Centre for Disease Control, Island Health Authority, Provincial/National Sport Organizations, Worksafe BC and any other applicable authority or law designed to reduce the potential of contracting or transmitting a communicable disease. In addition, the following applies to all rental contracts:

- The Organizer is required to report to Brianna Day, Facilities Rental Coordinator, (brianna.day@sd68.bc.ca), with a copy to Paul Kingsbury, Operations Manager (paul.kingsbury@sd68.bc.ca) and Arlen Valade, Manager of Occupational Safety & Wellness (arlen.valade@sd68.bc.ca), if an attendee in their booking has a potential exposure to a communicable disease.
- The Organizer must review and comply with the applicable key points of the [NLPS COVID-19 Communicable Disease Plan](#). The guidelines outlined in this document have been developed to compliment guidance from the BC Centre for Disease Control ([Public Health Communicable Disease Guidance for K-12 Schools](#)) and WorkSafeBC to ensure schools have effective measures in place to prevent the transmission of any communicable diseases.
- All participants must perform a [daily health check](#) for signs and symptoms of illness prior to entering the facility. If any signs and/or symptoms of illness are present, the participant must stay home and not attend.
- After hours community use of facilities is allowed in alignment with other health and safety measures:
 - Use must occur in line with those activities permitted as per relevant local, regional, provincial and federal public health recommendations and Orders
 - Practice diligent hand hygiene
 - Follow respiratory etiquette
 - Building access is limited to only the area(s) outlined in the rental contract
 - Access to the event must be controlled
- **As of April 8th, 2022 the Events & Gatherings Order has expired and proof of vaccination is no longer required under public health order to access events and activities.**

- The Organizer is no longer required to keep a list of the date, names and contact information of participants for communicable disease prevention purposes. (Contact tracing)
- Masks are no longer required to be worn while indoors or in K-12 school settings. The decision to wear a mask or face covering is a personal choice. An Organizer may choose to continue requiring masks while partaking in their activity/event. It is important to respect the choices of one another.
- If the Organizer is not the owner or the occupant of the place in which the inside event is held, the owner or occupant must be satisfied that the Organizer is aware of the conditions and the requirements in this form and has the capacity to fulfill them.
- Upon implementation of our Communicable Disease Plan, all policies and procedures must be adhered to, but despite our best effort the risk remains that a communicable disease outbreak could occur.

**Renters are required to have a Communicable Disease Safety Plan.
In order to be considered, fill in the form below and submit with your rental request:**

Facility Agreement # (if known):

Today's Date:

Name of Organization (if applicable):

Contact Person/Organizer of Facility Agreement:

1. How many people will be attending:

2. While physical distancing of 6-feet is no longer strictly required, it is recommended that participants continue to maximize separation from others within the available space whenever possible. When not engaged in activity, how do you plan to maintain physical distancing and reduce contact during your rental for staff/participants?

3. Regarding equipment, will your group be using personal equipment, shared equipment, or no equipment during your rental?

4. If shared, how will you ensure enhanced cleaning and disinfection will occur?

5. How will you implement symptom screening for your staff/participants?

6. How will you ensure diligent hand hygiene of your staff/participants?

7. How do you plan to communicate to staff/participants not to attend your event if feeling unwell?

8. If you have any other information regarding your Communicable Disease Plan that you would like to mention, please share here: