

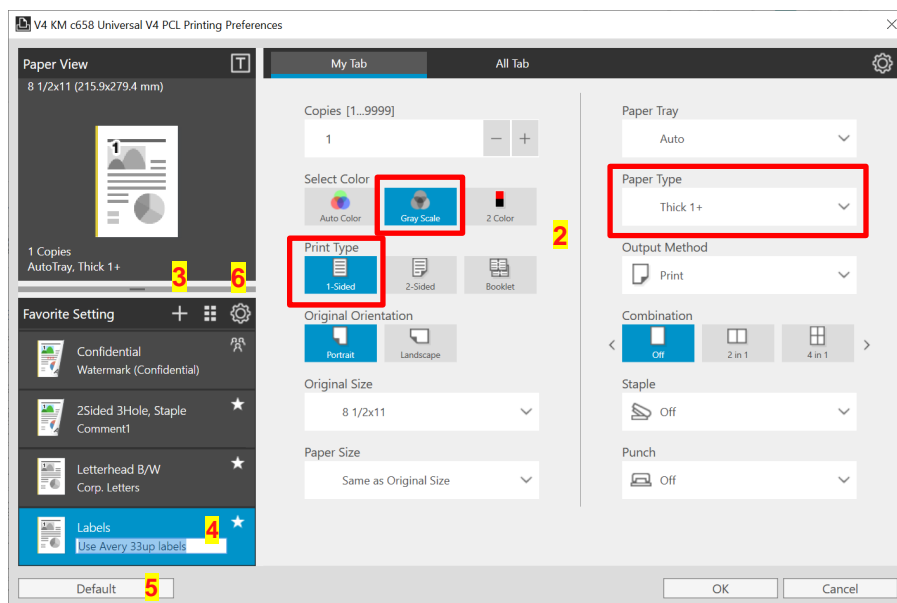
Saving Print Presets in Konica Minolta bizhub Drivers



1. Click File, Print, then Properties (or Printer Properties, depending on the software) to open the printer driver.
2. Choose the settings you wish to program as a Favourite Setting ` preset.

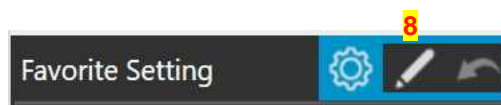
3. Click on the + in the Favourite Setting Box.

4. Enter a name for the preset.
You can also enter a comment (eg. notes on stock to use).


5. Click inside the blue Favourite setting box and your settings will be stored. Select Default to exit Favourites.



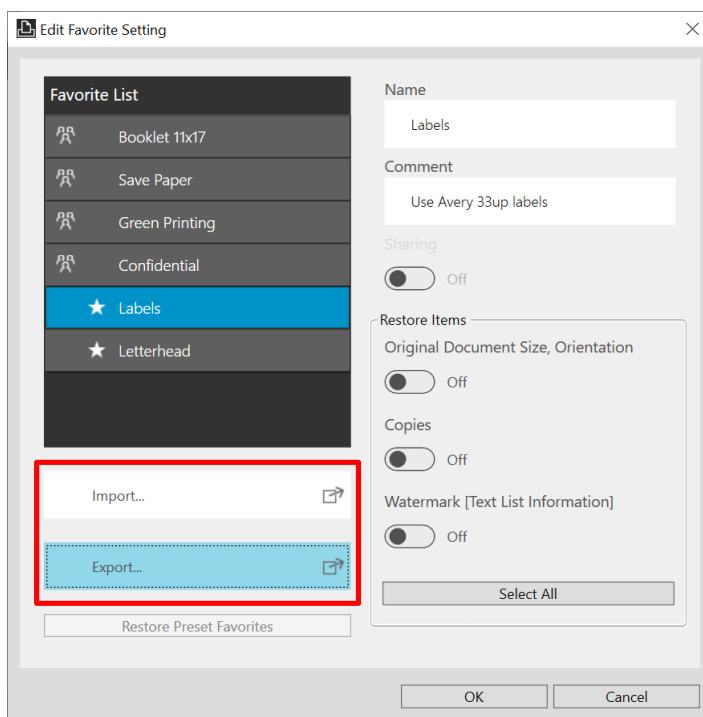
6. To delete presets, select Settings  within Favourites and select the X next to the favourite you want to delete. Press Settings to exit out. 



7. To use this preset, simply open the print driver and select it from the Favourite Setting list.

8. ***OPTIONAL*** Select Settings  within Favorites and select Edit to Export the Favourites and save to a desired location. This .KSF file can be provided to other users and they can Import it into their print drivers.

9. To **Import** a saved .KSF file into a new new print driver, select Settings within Favourites and create the *File name*, which will be the preset name in your Favorites list.



***NOTE:** You cannot delete any default Favourite Settings on the print driver (ie. *Booklet 11x17*, *Save Paper*, *Green Printing*, *Confidential*).