

# M E M O R A N D U M

**DATE:** May 25, 2020  
**TO:** **Pete Sabo**, Director of Planning & Operations  
**FROM:** **Brian Hackwood**, Assistant Director of Planning and Operations  
**Kelsey Bakewell**, Planning Manager  
**SUBJECT:** **APPROVAL – Tender #2544 – SD68 Roof Replacement 2020**

Tender #2544 "School District 68 Roof Replacement 2020" was approved as part of the 2020-2021 Annual Facilities Grant with a budget of **\$776,400.00**. The roofs at Cedar Elementary (Roof 2); Uplands Elementary (Roof 2), North Oyster Portable 121, Mount Benson Canopy, and optional roofs Cinnebar Portable 127 and Randerson Ridge Elementary Roof 2, received assessment from Westcoast Roof Inspection Services. Recommendations include replacement of existing roofing membranes which are beyond their serviceable life span, installations of drain scuppers, cladding and new roof flashings to extend the life of these assets.

Acting for School District 68, Westcoast Roof Inspection Services issued "Invitation to Tender 2544 – School District No. 68 – Roof Replacement 2020" through a Public Tender process. A mandatory site meeting was held April 30, 2020, with a tour of all sites. Multiple contractors attended, all of which signed in.

At tender closing on May 15, 2020, bids were received from Contractors which are listed below.

Results of Bids Received (excluding GST) are summarized below:

| COMPANY                           | AMOUNT       | REMARKS/BIDBOND/ADDENDA  |
|-----------------------------------|--------------|--|
| Aurora Roofing Ltd.               | \$562,295.00 | Total Price if awarded all jobs (not incl optionals) Addenda 1 acknowledged, Bid Bond and proof of site visit provided |
| Top Line Roofing Ltd.             | \$622,146.00 | Total Price if awarded all jobs (not incl optionals) Addenda 1 acknowledged, Bid Bond and proof of site visit provided |
| G & G Roofing Ltd.                | \$580,695.00 | Total Price if awarded all jobs (not incl optionals) Addenda 1 acknowledged, Bid Bond and proof of site visit provided |
| Nelson Roofing & Sheet Metal Ltd. | \$644,044.00 | Total Price if awarded all jobs (not incl optionals) Addenda 1 acknowledged, Bid Bond and proof of site visit provided |
| Alpha Roofing & Cladding Inc      | \$618,500.00 | Total Price if awarded all jobs (not incl optionals) Addenda 1 acknowledged, Bid Bond and proof of site visit provided |
| Continental Roofing               | \$14,500.00  | Only bid on Mount Benson Roof. Addenda 1 acknowledged, Bid Bond provided. No proof of site visit.                      |

Due to an emergent heating unit replacement at Cedar Elementary, It has been decided to reject the single bid for Uplands Elementary Roof 2, Mount Benson, and the optional roofs at Cinnabar and Randerson Ridge elementary to cover expenses. Cedar Elementary Roof 2 was considered the highest priority. The Approved AFG budget for Roofing has been revised to **\$480,400**.

Attached is a letter of recommendation from Westcoast Roof Inspection Services. The consultant recommends awarding this contract to Aurora Roofing.

|                    |  |
|--------------------|--|
| \$ 296,145.00      | Tender Contract (no gst)                           |
| \$ 25,000.00       | Dover Bay BECA roofing allowance                   |
| \$ 150,000.00      | Consulting/ (AFG) Wages/ Planning Fees/Contingency |
| <u>\$ 5,000.00</u> | <u>SD68 wood shed (completed internally)</u>       |
| <b>\$ 476,145</b>  | <b>Total (not incl. gst)</b>                       |

The Facilities Department recommends that School District 68 award Tender #2544 – SD68 Roof Replacement 2020 to Aurora Roofing in the value of \$296,145 (Plus GST); and approve \$476,145 from AFG to complete the Roofing projects at Cedar Elementary (Roof 2) and North Oyster Portable 121.

A handwritten signature in black ink that reads "Mark Walsh". The signature is written in a cursive style with a horizontal line underneath it.

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**Pete Sabo, Director of Planning & Operations**

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**Mark Walsh, Secretary-Treasurer**