



NANAIMO LADYSMITH
PUBLIC SCHOOLS

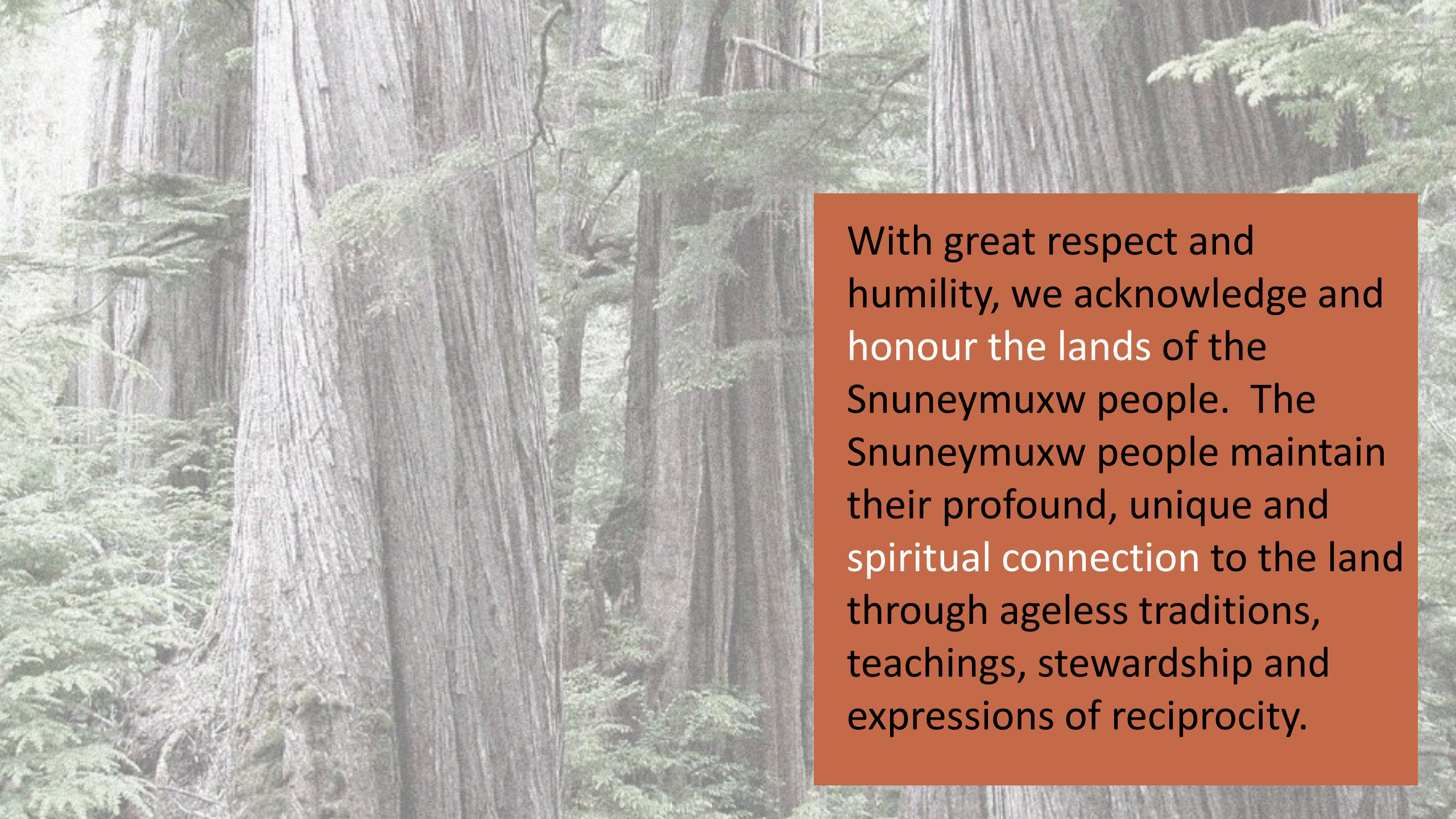
Success For All

Information Night for Trustee - Election

A Community Presentation

Wednesday, August 24, 2022

6:00 pm - Board Room



With great respect and humility, we acknowledge and honour the lands of the Snuneymuxw people. The Snuneymuxw people maintain their profound, unique and spiritual connection to the land through ageless traditions, teachings, stewardship and expressions of reciprocity.

Background

Nanaimo Ladysmith Public Schools (NLPS) is the second largest school district on Vancouver Island and resides within the traditional territories of the Snuneymuxw, Snaw-Naw-As and Stz'uminus First Nations. In addition, the District is a proud community partner with the Tillicum Lelum Aboriginal Friendship Centre and the Mid Island Métis Nation.



Introduction

Senior Leadership

- Scott Saywell, Superintendent
- Laura Tait, Deputy Superintendent
- Mark Walsh, Secretary-Treasurer

Strategic Plan

- Strategic Plan (expiring in 2023)
- Guides the work of the District
- Board's Strategic Plan informs Operational Plans



This strategic plan encompasses the vision and values of the Syeyutsus Reconciliation Framework. The framework will be used as an overarching, foundational principle that will guide the district throughout the life of the plan, irrespective of changes to the plan's goals and objectives.



Overview

Structure

- 28 Elementary (K-7)
- 8 Secondary (8-12)
- Distributed Learning (Island ConnectED)
- International Student Program

Demographics

- 15,000 students
- 2,200 employees

The District encompasses the City of Nanaimo, the Towns of Ladysmith and Lantzville, Gabriola Island, North Oyster, Cedar and many other communities which represent a population of 126,047 (2016 Census). Our communities have a higher unemployment rate, higher percentage of lone parent families and a lower median income in relation to other school districts in the Province, and these factors are important to consider when examining the District's results.



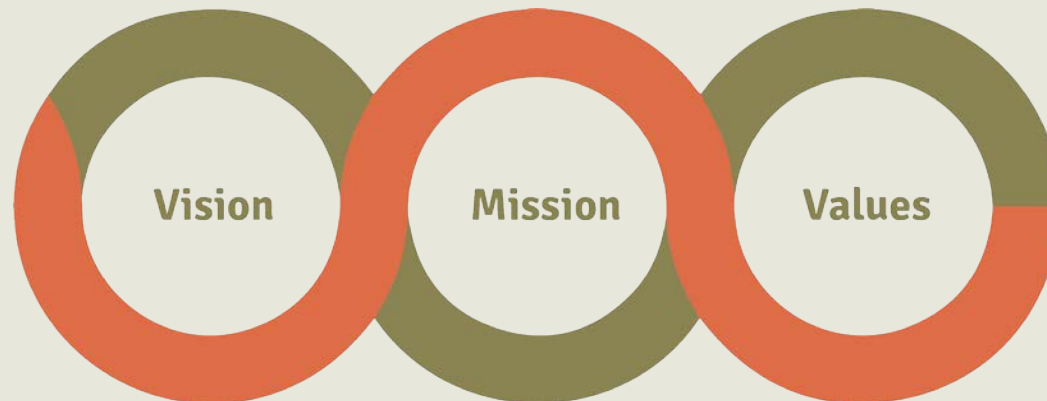
NANAIMO LADYSMITH
PUBLIC SCHOOLS

Do You Want to Be a School Trustee?

- Introduction and Strategic Plan
- Overview of the District
- Role of the Board of Education
- Legislation and Policy
- Governance Role
- Routine Responsibilities
- Election Process
- Questions

Board of Education

- Co-governance relationship with the Provincial Government and the Ministry of Education
- Sets local policy for the operation of schools
- Employs the staff for school district operations
- Establishes conditions of employment for employees
- Prepares and approves operating budgets and capital plans



“School Board decisions take the form of plans, policies and budgets – all of which need to be aligned in order to achieve the vision for public education held by the community and defined by the school board.”

BCSTA Keyword Resource Manual, 2005

Legislation and Policy

“As elected representatives, school Trustees are expected to reflect the interests of everyone who lives in the school district, not just those who have a direct interest or involvement in schools.”

BCSTA Keyword Resource
Manual, 2005



Boards are Corporations created by School Act (s. 65) and Trustees are governed by Part 4 and others.

Elections

Attendance Requirements

Conflict (Part 5)

Board Powers (Part 6)

Role of the Superintendent and Secretary-Treasurer

In most districts, the Secretary-Treasurer, Superintendent, Chairperson and Board work together closely to prepare agendas, schedule meetings and ensure that the Board and its administrative staff execute their responsibilities effectively. For this team process to work well, Trustees must ensure that clear, open communication prevails and that there is a cooperative working relationship.



Role of the Superintendent

Pursuant to the *School Act, Regulations* and Board Policy, the Superintendent is the CEO and strategic educational leader providing general supervision and direction over the educational staff employed by the Board, improvement of student achievement, the general organization, administration, supervision and evaluation of all educational programs provided by the Board, operation of schools in the school district and working closely with the Board on their governance model.

The Superintendent assists in making the *Act* and regulations effective and in carrying out a system of education in conformity with the order of the Minister, advise and assist the board in exercising its powers and duties under the *Act*, investigate matters as required by the Minister and after due investigation submit a report to him, and perform those duties assigned by the Board, and may, subject to section 69 of the *Act*, at his or her discretion, attend any board meeting.

Role of the Secretary-Treasurer

The Secretary-Treasurer is the statutory corporate financial officer of the Board, responsible to the Board and the Ministry of Education for financial statements, corporate records, minutes and procedural documents of the district.

The *School Act* requires the Secretary-Treasurer to preside over the official records of the district, including board minutes, all legal documentation and the budget. As such, the Secretary-Treasurer can be requested to report directly to the Minister of Education.

In most districts, the Secretary-Treasurer is also the Chief Business Official, and heads the district's business division, which is responsible for finance, facilities and other department support services.

The Secretary-Treasurer attends all board meetings and officially endorses all corporate minutes, documents and financial transactions.

Role of the Trustee

- Collaborating with fellow Trustees to establish Board's strategic direction
- Financial Stewards
- Community Leader
- Communicator
- Advocate

Guiding Principle:

The School Act gives no individual authority to Trustees. As members of a Corporate Board, Trustees are accountable to the public for the collective decisions of the Board and for the delivery and quality of educational services. A Trustee must serve the community as an elected representative, but the Trustee's primary task is to act as a member of a Corporate Board.

A Trustee acting individually has only the authority and status of any other citizen in the District.



The Board of Education sets the general direction of the District and administration implements.

- Individual Trustee do not act alone
- Chair speaks for the Board
- Trustees must beware of bias when making decisions



Board Role

- Student Achievement
- Advocate
- Speak on Political Issues (Chair)
- Create Policies and hold Superintendent accountable
- Bring issues to Superintendent's attention (know appeal process and complaint process)

Administration Role

- Implement
- Speak on administrative issues
- Assist in Policy Creation
- Create Regulations and hold staff accountable
- Deal with matters brought to their attention

What is the typical workload of a school Trustee?

There is no typical workload for a school Trustee.

Workload includes meetings, 'homework', committee and organizational representation, and varies according to how many committees and organizations a school Trustee is responsible for. The Board Chair and Vice Chair typically have a higher workload. All Trustees are expected to be well-prepared for meetings they participate in.





Civic Leadership



- Be part of decision-making that focuses on the well-being of our youth and community



Making a difference in student achievement

Why be a School Trustee?



NANAIMO LADYSMITH
PUBLIC SCHOOLS

Routine Responsibilities

Attendance at Board and Committee meetings, school visits and liaison role

- At least 2 Board meetings per month
- Member of 2 standing committees
- Represent a Family of Schools
- Role on Representative Committees

Trustee Remuneration:

Chair: \$23,527.17

Trustee: \$21,321.18

Professional Development Opportunities

- BC School Trustee Association Academy and Annual General Meeting
- Regular District and school provided opportunities
- Other self selected or targeted opportunities (e.g. Roberts Rules, Audit Committee etc.)



Election Process

- **Nominations:**
 - Starts: Tuesday, Aug 30, 2022 at 9 a.m.
 - Ends: Friday, Sept 9, 2022 at 4 p.m.
- **Advance Voting** – TBD
- **Election Day** – Oct. 15, 2022
- **Trustee Sworn in** – Nov. 8, 2022
- **Mark Walsh** – Chief Election Officer
- **Karen Matthews** – Deputy Chief Election Officer



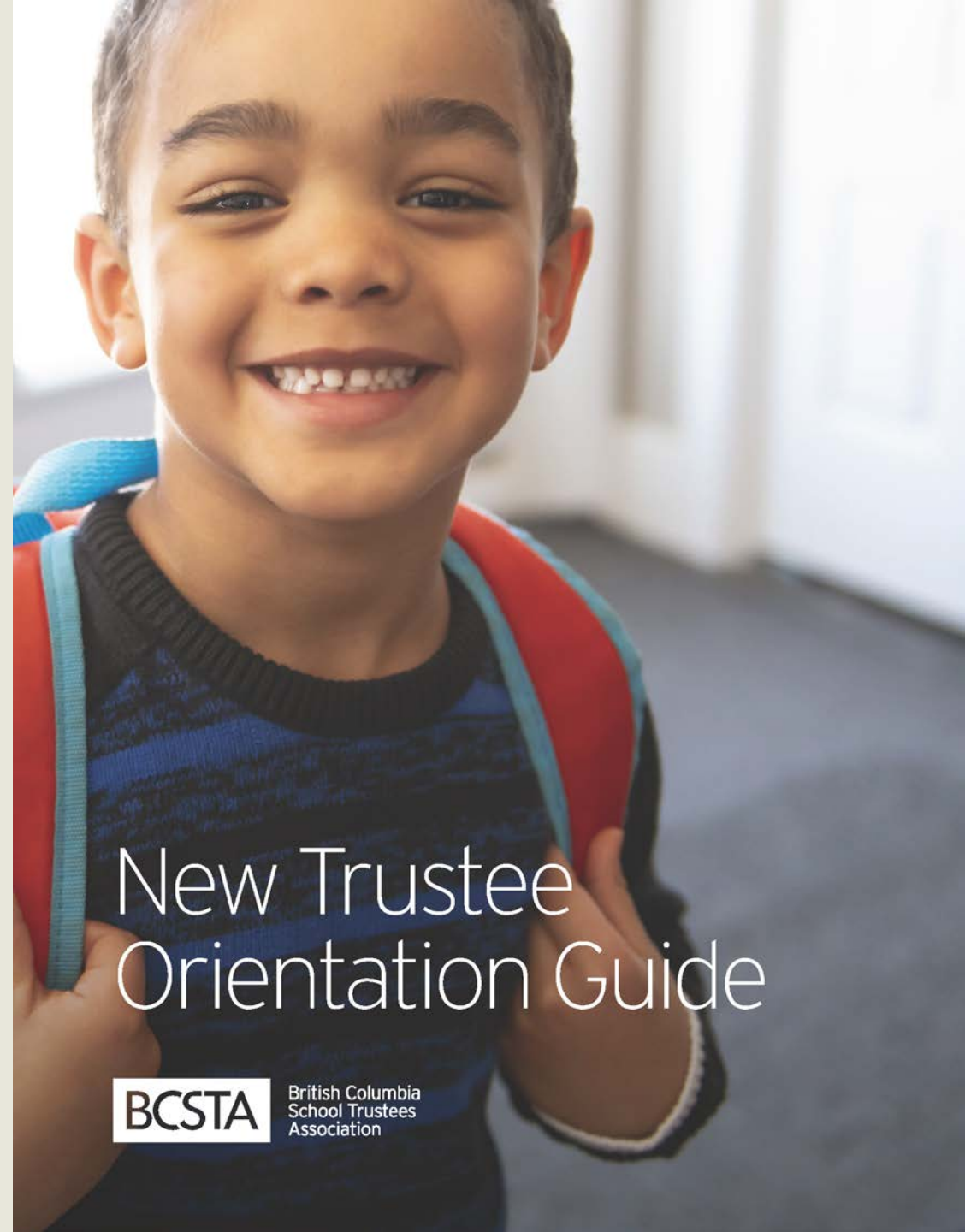
**NANAIMO LADYSMITH
PUBLIC SCHOOLS**

BCSTA Orientation Guide



To see the Guide, visit the link below:

<https://www.sd68.bc.ca/document/a-guide-for-school-trustee-candidates/>



New Trustee Orientation Guide





Questions?



NANAIMO LADYSMITH

PUBLIC SCHOOLS

DISTRICT ADMINISTRATION CENTRE