



KONICA MINOLTA

# Printing From USB Memory Sticks

## Make & Models:

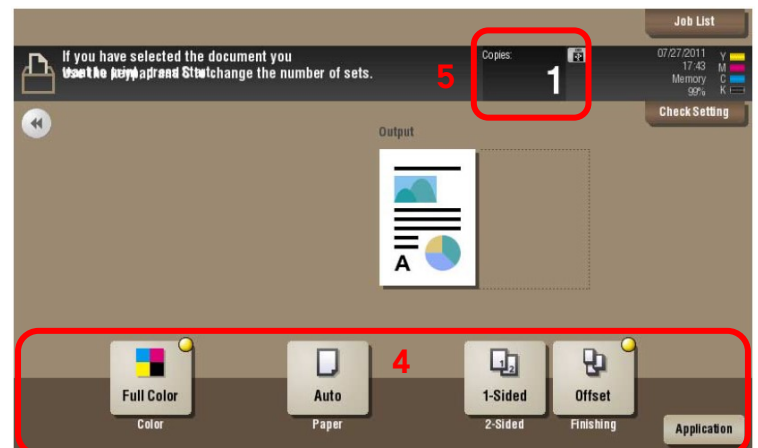
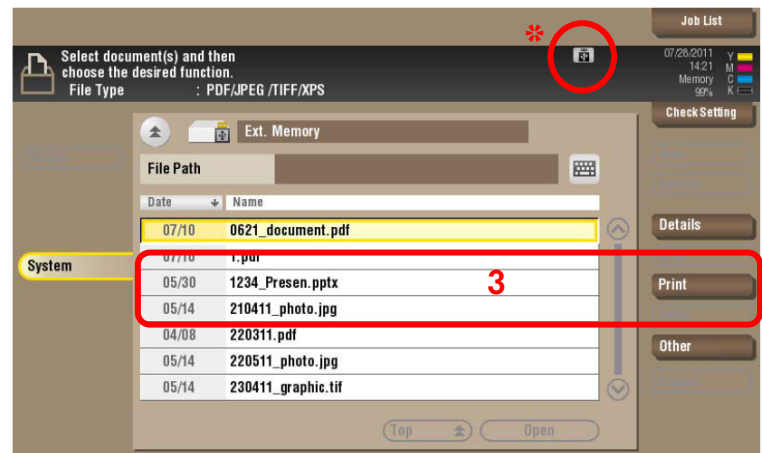
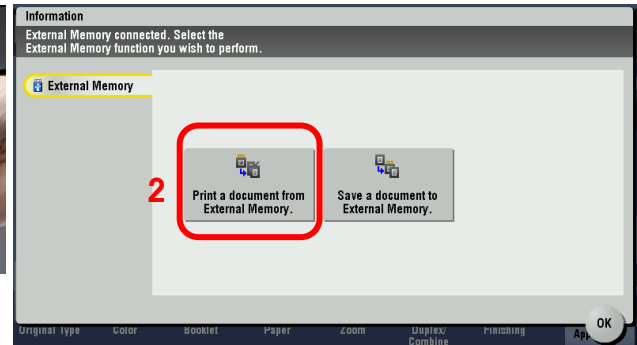
Konica Minolta bizhub: INFO-Palette series (model numbers end in 4, 4e, 7, 8, & 9), desktop colour models: C3351/C3851/C3851FS



## What's It Do?

You can print files directly from your USB memory stick. Compatible file types: PDF, XPS, JPG, TIFF, PPTX (Powerpoint), XLSX (Excel), and DOCX (Word).

1. Insert your USB stick into the port on the right side of your device.
2. From the screen select **Print a Document from External Memory** (Note: this screen takes roughly 4 to 7 seconds to appear, depending on the device model).
3. Select the file(s) you wish to print. For multiple files simply touch the names of all the files you need. You may also select a folder and press **Open** to search for your file in subfolders. Press **Print**.
4. **IF** desired, select the Print Settings needed from the Function buttons along the bottom of the screen, or select the **Application** button to show more options. (Eg: double sided output, paper tray, colour/black & white printing, stapling & hole punching if the optional finishing accessories are installed.)
5. Select the number of copies needed.
6. Press the **Start** button to begin printing. DO NOT remove the USB stick while the device is retrieving the file from the USB stick (blue circle spinning on the screen).
7. When finished scanning simply remove the USB stick. There is no Eject button.



## Tips & Tricks

- ◆ When printing multiple files at once the device will use the default settings to print all your jobs. To select different settings for each file print only one at a time.
- \* If the panel has reset after your job and you wish to perform another task, press the icon circled (next to the \*) to display the white USB option screen (step 2). Proceed with the next task. For scanning to the USB, see the cheat sheet titled USB Scanning KM e Series.