

SECTION 300

How We Plan to Support Schools and Ensure Alignment

Administrative Procedure 302.7AP – Real Property and Construction

Purpose

The Board shall approve acquisition and disposal of Real Property. The Director of Facilities is responsible for the administration of construction contracts.

Procedure

There shall be staff level consultation between the school district and appropriate jurisdictions (City of Nanaimo, Regional District of Nanaimo, Town of Ladysmith, Cowichan Valley Regional District) prior to land acquisition.

Excepting as specified herein, the procedures in respect to new construction and additions shall be as prescribed in *AP 513 - Purchasing*.

Sites recommended for purchase will be appraised by at least one outside agency before submission to the Board.

Disposal of real property shall conform with the *School Act* and published Ministry of Education guidelines.

Plans for new school shall be vetted by the Building Committee and submitted to the Board for approval.

New construction and additions costing in excess of \$100,000 shall be approved by the Board.

Additions or new construction not exceeding \$100,000 may be approved by the Secretary-Treasurer.

Adopted: November 1968
Amended: January 11, 1984