Change Password in the Password Reset Utility

If you know your current password, select the **Change** option in the Password Reset Utility
https://pwreset.sd68.bc.ca/pwreset/

Direct link is here: ANIXIS Password Reset: Change (sd68.bc.ca)

Enter your **Username** then select **Next**

Enter your **old password** (current password)

Enter your **new password**

Confirm your **new password** by **entering it** again

Select **Next**

Select OK and you can now logon with your new password.

Password Requirements

- Password must be a minimum of **eight** characters
- Valid Characters: A-Z, a-z, 0-9
- Valid Symbols: ~ ! @ # $ % ^ & * ( ) _ + - = { } \ : " ; ' < > , /
- You may **NOT** re-use your last ten passwords
- Passwords expire after 180 days

If you receive a message that says "The new password does not meet the complexity requirements" that means that your password did not fit the above requirements and you will need to pick a new one.