

Change Password in the Password Reset Utility

If you know your current password, select the **Change** option in the **Password Reset Utility**
<https://pwreset.sd68.bc.ca/pwreset/>

SD68 Password Reset
Welcome to SD68 Password Reset. This system allows you to change your password and unlock your account, even if you have forgotten your password.

Enroll
You must enroll into this system before you can use it to reset your password or unlock your account. Enrollment is a one-time process and takes only a few minutes.

Reset
You will need to reset your password if you have forgotten it, or it is **Expired**. Select this option to reset your password.

Unlock
Your account will be locked if you enter the wrong password too many times. Select this option to unlock your account.

Change
Select this option if you know your password and would like to change it.

[More Information](#)

Direct link is here: [ANIXIS Password Reset: Change \(sd68.bc.ca\)](https://pwreset.sd68.bc.ca/pwreset/change)

Change
Enter your username and domain, and then click Next to continue.

Use the change feature to change a known password. If you have forgotten your password and would like to change it, then use the [reset](#) feature instead.

Username

Domain

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Enter your **Username** then select **Next**

Change
Enter your old and new passwords in the text boxes below.

Username

Domain

Old Password current password

New Password

Confirm Password

Enter your **old password** (current password)

Enter your **new password**

Confirm your **new password** by entering it again

Select **Next**

Finished
Your password has been changed. You can now logon with your new password.

Select **OK** and you can now logon with your new password.

Password Requirements

- Password must be a minimum of **eight** characters
- Valid Characters: A-Z, a-z, 0-9
- Valid Symbols: ~ ! @ # \$ % ^ & * () _ + - = { } \ : " ; ' < > , /
- You may **NOT** re-use your **last ten** passwords
- Passwords expire after **180** days

If you receive a message that says “**The new password does not meet the complexity requirements**” that means that your password did not fit the above requirements and you will need to [pick a new one](#).